



Newton City Council Agenda

May 20, 2024 - 6:00 PM

View the City Council Meeting:

In Person

City Hall - Council Chambers
101 W 4th St S, Newton, IA 50208

Television

Mediacom Channel
12/85/121.12

Online

newtongov.org/cablecast

Pledge

Pledge of Allegiance

Call to Order

1. Roll Call

Proclamation

2. National Public Works Week May 19–25, 2024

Presentation

3. Newton Public Library Programming Update, Phyllis Peter, Youth Services Librarian

Citizen Participation

4. This is the time of the meeting that a citizen may address the Council. After being recognized by the presiding officer, each person will be given three (3) minutes to speak. Elected officials will take comments into consideration; however, this time is not intended for a discussion or entering into a dialogue. Elected officials and City staff will not answer questions or debate a citizen during the *Citizen Participation* portion of the meeting

Consent Agenda

5. May 6, 2024 Regular City Council Meeting Minutes
6. Approve Liquor Licenses for the following: GIT-N-GO CONVENIENCE STORE #14- LG0000558, 801 1ST AVE W, Class B Retail Alcohol License
7. Approve 2024 - 2025 Cigarette/Tobacco/Nicotine/Vapor License for Fareway, 120 N 3rd Ave E; Hy-Vee Iowa Speedway #1, 3333 Rusty Wallace Dr; Hy-Vee Iowa Speedway #2, 3333 Rusty Wallace Dr; Love's Travel Stop #361, 4400 S 222nd Ave E; Newton Convenience LLC/World Liquor & Tobacco + Vapors, 702 1st Ave E; Newton Gas LLC/World to Go, 403 1st Ave E; and Raceway 80, 4300 S 22nd Ave E.
8. Designate June 3, 2024 as a public hearing date for the 3rd Budget Amendment Fiscal year 2023-24
9. Resolution levying assessments for costs of nuisance abatement and providing for the payment thereof (Schedule 24-04)
10. Resolution approving a Civil Engineering Services Agreement for the Westwood Clubhouse Building Project.

11. Resolution approving a one (1) year supplemental agreement with the Iowa Department of Transportation for City maintenance of U.S. Highway 6.
12. Resolution approving household hazardous waste service agreement with Metro Waste Authority.
13. Resolution awarding contract for the Fairmeadows North Plat 7 Storm Sewer Improvement Project.
14. Resolution correcting the low-moderate income housing set-aside grant for 525 North 2nd Avenue East, Newton
15. Resolution authorizing the filing of a 657A petition for abandoned building for 601 East 13th Street North, Newton
16. Resolution Approving a One Year Extension to the Contract for Auditing Services and Preparation of Annual Financial Statements for Year Ending June 30, 2024
17. Resolution Approving a Property Tax Rebate for the CRH Properties LLC Property Located at 117 1st Ave W Within the North Central Urban Renewal Area
18. Resolution Approving a Property Tax Rebate for the Best Midwest Properties LLC Property Located at 109 1st Ave W Within the North Central Urban Renewal Area
19. Resolution Approving a Property Tax Rebate for the Newton Elite Properties, LLC Property Located Within the 1st Avenue East Urban Renewal Area
20. Resolution Approving a Property Tax Rebate for the Hopkins Properties LLC Property Located Within the 1st Avenue East Urban Renewal Area
21. Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment for the 2019 Sports Entertainment Urban Renewal Area
22. Resolution Setting a Date of Meeting at which it is Proposed to Approve an Amended Development Agreement with The Circle Development, LLC, Including Annual Appropriation Tax Increment Payments
23. Resolution ordering bids, approving plans, specifications and form of contract and notice to bidders, and ordering clerk to publish notice and fixing a date for receiving same, and for a public hearing on plans, specifications, form of contract and estimate of costs for the Newton Airport Pavement Rehabilitation Project.
24. Approve Bills

Ordinance

25. Second Consideration of an Ordinance Amending the Code of Ordinances, City of Newton, Iowa, Title XV, Ch. 150, to revise and update Section 150.085 Vacant Building
 - The proposed code amendments replace the existing Vacant Building Ordinance contained within Ch. 150 of the Newton City Code
 - The text amendments clarify definitions and references a vacant building policy.
 - Based on Council input, the ordinance that had a first and second consideration has been re-written to an extent that requires

initiating the readings for the revised ordinance from the beginning.

26. Second consideration of an Ordinance Amending the Code of Ordinances, City of Newton, Iowa, 2016, Title VII, Chapter 70, Section 70.15, "Traffic and Parking Schedules Adopted by Reference", to make changes to street parking in the 600-700 block of E 15th St N
 - The City received safety concerns regarding street parking in the 600-700 blk. of E 15th St N
 - The Traffic Safety Committee reviewed the situation and, based on established standards and policy, recommends restricting parking on the east side of the street
 - Surveys of the neighborhood were conducted with 8 residents approving of the proposed changes and 2 opposing
27. Second consideration of an Ordinance Amending the Code of Ordinances, City of Newton, Iowa, 2016, Title VII, Chapter 70, Section 70.15, "Traffic and Parking Schedules Adopted by Reference", to make changes to street parking in the 400-600 block of W 8th St N
 - The City received safety concerns regarding street parking in the 400-600 blk. of W 8th St N
 - The Traffic Safety Committee reviewed the situation and, based on established standards and policy, recommends restricting parking on both the east and west side of the street
 - Surveys of the neighborhood were conducted with 3 residents approving of the proposed changes and 0 opposing
28. Second consideration of an Ordinance Amending the Code of Ordinances, City of Newton, Iowa, 2016, Title VII, Chapter 70, Section 70.15, "Traffic and Parking Schedules Adopted by Reference", to make changes to street parking in the 200-300 block of E 25th St N
 - The City received safety concerns regarding street parking in the 200-300 blk. of E 25th St N
 - The Traffic Safety Committee reviewed the situation and, based on established standards and policy, recommends restricting parking on the east side of the street.
 - Surveys of the neighborhood were conducted with 10 residents approving of the proposed changes and 7 opposing
 - During the first reading of the ordinance on May 6, 2024, City Council amended the proposed ordinance to restrict parking on the west side instead of the east side.

Resolution

29. Resolution selecting Veenstra & Kim, Inc. to serve as the building inspection service for the City of Newton
 - The long-time City Building Official will retire on May 28, 2024.

- A Request for Qualifications was issued by the City for Building Inspection Services and two firms responded.
- Following a careful review of the proposals, staff recommends selecting Veenstra & Kim, Inc. to provide Building Inspection Services to the City.

30. Resolution selecting Bing Bang as agency of record for Marketing & Advertising Agency Services.

- Bing Bang of Waukee, Iowa is a marketing and advertising agency known for their expertise in storytelling, economic development, and community building.
- The attached resolution selects Bing Bang as the City's agency of record for Marketing and Advertising services.
- The financial impact is \$45,820 from FY24 budget and a retainer of \$3,825 per month in FY25 to provide ongoing strategy, planning and reporting, as well as over 30 new pieces of content including eight two-minute videos, a long-form video, a dedicated campaign website, 16 social media deliverables, and six 30-second videos.

31. Resolution approving D&D 2.0 Demo Grant for 901 North 8th Avenue East in Newton

- The property at 901 North 8th Avenue East is dilapidated and has been a problem property with nuisances.
- The property owner has made an application to the City's D&D 2.0 Demolition Grant Program for assistance.
- The grant provides up to \$20,000.00 as a reimbursement of paid costs.

32. Resolution authorizing the submission of an application to the Iowa Airport Improvement Program and certifying eligibility requirements.

- Included in FFY 2025 of the City's Five-Year Airport Improvement Program is a project to construct additional apron space at the Newton Airport.
- Due to consistent air traffic growth each year during events at the Iowa Speedway and considering anticipated future development in the area, additional apron space is needed to capture as much of this traffic locally as possible.
- The request to the state for the proposed project is in the amount of \$400,000, which would be an 85%-15% reimbursable grant, so the City's local match would be \$60,000. This action does not commit the City to this match at this time.

33. Resolution awarding contract for the Maytag Park Mini-Pitch PCC Pad Project

- Local citizens and Kick it Forward have been working on raising funds to install a mini-pitch court in Maytag Park. A new concrete pad was proposed to provide a defect-free surface meeting the suggested specifications for a mini-pitch court.
- Constructing a new concrete pad would also allow a specific location to be chosen that would not interfere with existing park amenities.
- The engineer's estimate was \$58,731.00. The apparent low bidder is A&A Concrete, LLC of Marshalltown, Iowa, with a bid of \$40,222.50. The project completion date is July 31, 2024. Project costs are to be paid using 2024A Bond Funds.

Discussion

34. Ordinance amending the Code of Ordinances, Title XV Land Usage by adding Chapter 159 Commercial Business/Property Code
35. Ordinance amending the Code of Ordinances, Title XV Land Usage by adding Chapter 150.008 Downtown Historic District Design Guidelines

Mayor/Council Comments

36. Mayor and Council Comments

Adjourn

The City of Newton is pleased to provide reasonable accommodations, in compliance with the Americans with Disabilities Act, for those individuals or groups who require assistance to be able to participate in the public meeting. Should special accommodations be required, please contact the City Clerk's Office at least 48 hours in advance of the meeting, at 641-792-2787 to arrange for accommodations to be provided.

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