



Newton Public Library Board Meeting Minutes

Thursday, January 25th, 4:30 p.m.

Library Meeting Room

Present at the meeting were Fuzell, Baker, Hutchinson, Soule, Otto and Director Terry.

Meeting was Called to Order at 4:30pm.

Baker moved approval of the agenda. Fuzell seconded and agenda was approved.

Fuzell moved approval of the minutes. Baker seconded and the minutes were approved.

No Public Comment/Concerns.

Baker moved Approval of Bills. Fuzell seconded. The bills were approved. The Overdrive bill was submitted for prepay, which will appear on the February bills. Fuzell moved to approve. Soule seconded. The Overdrive bill was approved.

Director Report- See packet.

Building Project

Roof Construction Updates- Terry shared that AV and drywall repairs related to roof water damage will begin after fully dry and then project full inspected to be closed out; dumpster has been moved from parking lot

Roof Funding Updates – Terry shared that the library had received a \$20,000 anonymous donation toward the cost of the roof.

Old Business

FY25 Library Budget Discussion – The Board discussed the ongoing issue with the Foundation/Friends audit. Review Trustee Manual Chapter 5- Chapter discusses the budgeting process and the importance of transparency; Chapter encourages discussion and preparation for unexpected funding needs. Tracking donations and their goal is necessary.

New Business

HVAC Contract Approval – Otto moved to renew the existing contract. Hutchinson seconded the motion. The motion passed.

Holiday Party Re-Cap – positive experience for the Board and staff. No negative feedback.

Part-time Pay Comparable – Board discussed the upcoming FY 2025 budget and the City administrators suggestions on raising part time pay. Terry presented comparative salaries for PT pay in other similar cities. Board was concerned about raising pay when longevity already pushing wages higher than average. Board requested revisiting the issue with a cap in place and limited COLA after the cap was reached. Board wanted cap to be tied to duties. Discussion will continue in February along with a review of job descriptions.

Agenda Items for next Meeting: Thursday, February 22nd, 4:30pm, Library Conference Room

Wish/Donation List

Business Calendar

Otto moved to Adjourn. Seconded by Baker. The Board adjourned at 5:36pm.