

Newton Public Library Board Meeting Minutes

Thursday, August 22-4:30p.m. Library Meeting Room

Present-Hutchinson, Baker, Soule. Also present-Library Director Terry, city council member Mullan

Hutchinson called the meeting to order at 4:30.

Baker moved to approve the minutes, Soule seconded. The agenda was approved.

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Public comments/concerns-none.

Approval of Bills-Baker moved to approve the bills, Soule seconded. Bills were approved in the amount of \$15,115.00.

Financial Report-all is on track.

Director's Report-Terry gave several updates on numbers.

Long Range Plan-on schedule.

Building Project- Ceiling tiles and new projector in the meeting room were replaced. Project not closed-waiting for final paperwork to pay in full.

Strategic Planning-We received 290 responses to the survey (50 paper copies, the rest electronic). Terry will compile and send it to the Board.

Old Business

It will cost \$650 to replace and install 2 signs.

New Business

The board chose a new member. Hutchinson will reach out to that person.

Reviewed library by-laws. A question was brought up about board attendance policy. Terry looked it up and found there is a city based ordinance that says members

cannot miss six meetings in a row. Changing the ordinance would require a ballot vote, not recommended.

Reviewed trustee application and description-determined all looks well.

Reviewed FY24 stats and budget-NPL is up 2,000 checkouts. We had more circulation from city and rural. Referral questions up 10%. Final budget is right on target-99.5% of it was spent.

Agenda items for next meeting: Thursday, September 26, 2024

Adjourned- Baker motioned meeting be adjourned, Soule seconded. Adjournment approved. Meeting adjourned at 5:18 p.m.

Respectfully submitted by Darcy Soule, Board Secretary