

# **Newton Public Library Board Meeting Minutes September 26, 4:30 PM. Library Meeting Room**

**Members Present:** Soule, Baker, Braafhart, Fuzell. City Administrator Muckler, Director Terry

**Call to Order:** 4:32

**Agenda Approval:** .Motion by Fuzell, second by Baker. Motion approved.

**Minutes Approval:** Motion by Soule, second by Fuzell. Motion approved.

**Public Comments/Concerns:** There were none.

**Introductions** and welcome for new board member Rachel Braafhart.

**Approval of Bills:** Moved by Baker, seconded by Fuzell and passed to approve the bills for Aug 22. Baker motioned, Soule seconded. Recent bills motioned by Baker, seconded by Fuzell. All bills approved.

## **Reports:**

**Financial Report:** all on track

**Director's Report:** Fall book exchange Nov 4. Staff is attending ILA- library will be closed Oct 10 and 11 for it. Nicole went to an AI training she will be utilizing information from. Phyllis's office will be moved to office area and the children's area will be revamped some.

**Long-Range Plan:** Braafhart had her new board training. All else is on target.

**Building Project:** Project is paid in full and complete!

**Strategic Planning:** Board members will meet to choose our top five goals and make our own long range goals list. We will meet on Nov. 7 at 4:30 to do this.

**Old Business:** None.

**New Business:** Students will get a note at first grade tours stating there are no fines for children or teen books. Trustee training will be Oct 28 at 5pm. We approved library closure on Oct 9 to replace the server (motion by Fuzell, second by Braafhart). New NPL policy manual motion by Baker, second by Soule. Policy approved. Director Terry will run several salary increase options for full time staff raises. We will take lawn care bids for 2025-26, due Oct 31. Motion by Soule, second by Fuzell. Motion approved. The board discussed landscape options and ideas, including adding a story walk.

**Agenda items for next meeting:** Landscaping discussion, opening lawn care bids, salaries, strategic planning goals.

**Next Scheduled Meeting:**, Nov 7, 4:30 PM, Library Meeting Room

**Adjournment:** Moved by Fuzell, second by Braafhart. Motion approved. Adjourned at 5:40.

Respectfully submitted by Darcy Soule, Board Secretary