

Newton Public Library Board Meeting Minutes

November 7, 2024 4:30 PM. Library Meeting Room

Members Present: Soule, Baker, Braafhart, Hutchinson, Fuzell, city council liaison Mullan, director Terry

Call to Order: 4:30

Agenda Approval: Motion by Baker, second by Fuzell. Motion approved.

Minutes Approval: motion by Baker, second by Soule. Motion approved.

Public Comments/Concerns: There were none.

Approval of Bills: Moved by Baker, seconded by Soule. Bills approved.

Reports:

Financial Report: all on track, right at 30%.

Strategic Planning: The board would like to focus on: 1. Attracting more preschool through teens/youth services. 2. Increasing physical and digital materials. 3. Community programming and events for all ages (in various locations at various times). 4. Adequate staffing, including training, pay, continued learning, wellness. 5. Curb appeal.

Old Business: board goals-see strategic planning above as of now.

New Business: Fuzell announced she will have to resign. Braafhart will take over as Treasurer. Terry recapped the trustee training meeting. Lawn care service-Baker motioned we continue the same company, Braafhart seconded. Motion approved. Fuzell made a motion to put staff salaries to go on the city schedule as an agenda item for the next meeting, Baker seconded. Motion approved. Hutchinson made a motion to approve part time pay schedules, Soule seconded. Motion approved.

Agenda items for next meeting: Review and approve full time salary plan. New board member discussion. Staff holiday party.

Next Scheduled Meeting: November 21, 2024. 4:30 PM, Library Meeting Room

Adjournment: Motion by Soule, second by Baker. Motion approved. Adjourned at 5:51.

Respectfully submitted by Darcy Soule, Board Secretary