



Newton City Council Agenda

February 3, 2025 - 6:00 PM

View the City Council Meeting:

In Person

City Hall - Council Chambers
101 W 4th St S, Newton, IA 50208

Television

Mediacom Channel
12/85/121.12

Online

newtongov.org/cablecast

Pledge

Pledge of Allegiance

Call to Order

1. Roll Call

Citizen Participation

2. This is the time of the meeting that a citizen may address the Council. After being recognized by the presiding officer, each person will be given three (3) minutes to speak. Elected officials will take comments into consideration; however, this time is not intended for a discussion or entering into a dialogue. Elected officials and City staff will not answer questions or debate a citizen during the *Citizen Participation* portion of the meeting

Consent Agenda

3. January 16, 2025 Special City Council Meeting Minutes
4. January 20, 2025 Special City Council Meeting Minutes
5. January 20, 2025 Regular City Council Meeting Minutes
6. January 20, 2025 Budget Workshop Minutes
7. Approve Liquor Licenses for the following: Dollar General #3032 - LC0000159, 1803 1st Ave E, ownership updates pending background check; Los Amigos Mexican Bar and Grill, Inc - LC0048081, 2002 1st Ave E, Class C Retail Alcohol License, Outdoor Service renewal
8. Resolution adopting 2025 S19 Supplement to the "Code of Ordinances of The City of Newton, Iowa, 2016," and approving distribution of the same to code subscribers
9. Resolution appointing Robert McCormick to the Newton Planning and Zoning Commission for an unexpired term ending December 31, 2027
10. Resolution levying assessments for costs of nuisance abatement and providing for the payment thereof (Schedule 25-01)
11. Resolution sponsoring the application of TPI Composites, Inc., dba TPI Iowa, LLC, to the Iowa Economic Development Authority High Quality Jobs Program
12. Resolution approving a 28E agreement with the Iowa Department of Revenue, Alcohol & Tax Compliance Division for participation in underage alcohol compliance checks

13. Resolution approving the Agreement for Covenants and Restrictions for 515 West 4th Street North, Newton, Jasper County, Iowa
14. Resolution approving the Amended Purchase Agreement for the "Hatchery Site" at 1015 North 3rd Avenue East, 1117 North 3rd Avenue East, and 211 East 12th Street North
15. Resolution accepting completion of the Outdoor Warning Sirens Electrical service project
16. Resolution approving an amendment to the Professional Services Agreement for the Public Works Community Development Wash Bay Project
17. Resolution approving an agreement with Driving Cap Entertainment for a UV glow foam party at Newton Fest 2025
18. Resolution awarding contract for the Newton Public Library Furnace Replacement & Installation Project
19. Resolution Amending Resolution 2024-277 Authorizing the Newton Fire Department to accept the 2023 Assistance to Firefighters Grant award in the amount of \$ 62,904.76
20. Resolution amending Resolution 2024-373 for Awarding the Bid and Contracting for the Purchase and Installation of an Upgrade to the Fire Department Vehicle Exhaust Removal System.
21. Resolution approving the purchase of public area furniture for the Westwood Clubhouse
22. Resolution setting the date for public hearings on proposal to enter into General Obligation Loan Agreements and to borrow money thereunder
23. Approve Bills

Ordinance

24. Second Consideration of an Ordinance to adopt the Code of Ordinances of the City of Newton, Iowa, 2025, AKA "City Code"
 - On August 1st, 2016 the City Council adopted the 2016 City Code of Newton, Iowa; and adds new ordinances and amendments upon passage by supplementation to the City Code as required by Iowa Code 380.8.
 - It is now appropriate to adopt the 2025 code of compiled and existing ordinances under the statute, without any substantive changes proposed.
25. Second Consideration of an Ordinance amending The Code of Ordinances, City of Newton, Iowa, Title XV: Land Usage, Chapter 158: Zoning
 - As the City Council has endeavored to find a location for the animal control facility, it became apparent that the zoning code does not clearly address when and where such facilities are allowed, leaving too much up to interpretation.
 - On January 7, 2025, the Planning and Zoning Commission reviewed zoning code amendments which provide stronger clarity on the matter of kennel, pet boarding, and pounds.
 - The code amendments provide specific location criteria as it relates to nearby uses and establish a conditional use permit requirement, which requires a public hearing and neighborhood

notification prior to a decision, for certain household pet housing facilities within the agriculture, commercial, and industrial districts.

Resolution

26. Resolution Approving a three year Professional Services Agreement with Schneider Geospatial, LLC for the GeoPermits Portal Development, Hosting, and Maintenance
 - Currently, Community Development and Public Works utilizes an antiquated, paper-based system for building permits, zoning applications, and engineering permitting, such as right of way permitting or road closures.
 - Using a GIS, web-based permitting system provides opportunity to update permits with inspection data in the field, improve citizen access to information/transparency, reduce paper, and reduce staff time dedicated to permit processing.
 - The City of Newton currently utilizes Schneider GeoSpatial for mapping and system monitoring in the areas of utilities, cemetery, zoning, and city-owned infrastructure. As a current client, a discount is realized in this professional services agreement.
27. Resolution Authorizing Temporary Positions in the Administration Department and the Police Department for FY26
 - During the FY26 Budget process, staff proposed hiring an additional Financial Analyst on July 1, 2025 to train and be fully ready for duties when the Finance Officer retires in April of 2026
 - In addition, the Police Department has 2 long term officers that will be retiring early in 2026. It was discussed and agreed upon to hire 2 additional Police Officers on August 1, 2025 so each can be sent to the Police Academy in the Fall of 2025 and be ready for duty when the retirements occur in early 2026
28. Resolution approving reorganization of staffing for Westwood Golf Course
 - With the new clubhouse opening in 2025, opportunities for growth in patronage at the golf course and clubhouse is anticipated with new events, golf simulators, increased food and beverage offerings, and so on.
 - Staffing is important to encourage growth and increase offerings. The reorganization proposal retitles the existing Golf Pro and authorizes a new Golf Pro position. No change is proposed to the previously authorized Clubhouse Manager position.
29. Resolution approving the purchase of two golf simulators for the Westwood Clubhouse
 - The design of the new clubhouse includes space for two golf simulators, a feature which was desired by the fundraising

committee to enhance the experience and potential revenue at Westwood Golf Course.

- City staff sought quotes from three vendors, and recommends purchase of two golf simulators from Full Swing, which is the lower cost option when considering up front purchase price with the annual maintenance/software fee.
- Upfront purchase of \$126,510.00 paid for using privately donated funds; \$2,200 annual fee paid for using Golf Fund.

30. Resolution supporting the Grow Solar Program

- “Grow Solar” is a free educational program that The Nature Conservancy with other partners help coordinate in multiple counties throughout the state to help homeowners, business owners and farmers learn more about solar energy, break down barriers, receive critical consumer education, and pool their purchasing power together to go solar at even more affordable prices. *It’s an attempt to raise awareness among municipalities and residents regarding solar energy and installation.*

31. Resolution authorizing the City of Newton to update a 28E Agreement for Mutual Assistance for Poweshiek County Emergency Services

- This is a 28E agreement, similar to our agreement with Poweshiek County, that provides a path for sharing resources through a mutual aid system.
- Agencies retain the right to determine if they have the resources to share and have complete control over shared resources.
- This agreement does not have an expiration date and has an option for cancellation with a sixty (60) day notice.

32. Resolution to approve creating a temporary Firefighter/EMT position in the Fire Department

- The Fire Department will have a planned resignation on 4/1/2025 and is requesting to hire ahead with a temporary position.
- Temporary position allows time for completion of employment offer and orientation for employee to be ready to function in position on date the resigning employee leaves.
- The temporary position will be eliminated when the employee transitions to permanent full time.

Mayor/Council Comments

33. Mayor and Council Comments

Adjourn

The City of Newton is pleased to provide reasonable accommodations, in compliance with the Americans with Disabilities Act, for those individuals or groups who require assistance to be able to participate in the public meeting. Should special accommodations be required, please contact the City Clerk’s Office at least 48 hours in advance of the meeting, at 641-792-2787 to arrange for accommodations to be provided.

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