



## **Civil Service Commission Meeting Agenda**

***Thursday, February 20, 2025 - 4:00 PM***

Newton City Hall - Council Chambers  
101 W 4th St S  
Newton, IA 50208

- I. Roll Call
- II. Review of Minutes of the November 18, 2024 Meeting
- III. Cancel the current promotional list for Fire Captain and request to create a new promotional list
- IV. Adjourn

**Chair:** David Zellinger; **Members:** Gary Johnson, Teresa Ray

Civil Service Commission Meeting Minutes  
November 18, 2024, 4:30 PM  
Newton City Hall - Council Chambers  
101 W 4th St S  
Newton, IA 50208

Meeting Items

- I. Roll Call  
The Civil Service Commission of Newton, Iowa met at 4:30 P.M. on the above date in the Council Chambers at 101 West 4th Street South. Zellinger called the meeting to order. Present members: Zellinger, Johnson, Ray. Absent: None. Also present: Jarrod Wellik, Fire Chief.
- II. Review of Minutes of Previous Meeting:  
Moved by Johnson, seconded by Ray to approved the August 19, 2024 minutes. AYES: Three. NAYS: None. Motion carried.
- III. Discussion on suspending the hiring list  
Chief Wellik presented the changes in the legislature under Iowa Code 400.12A. This section gives cities the option to stop creating and using hiring lists for entry level positions. A council majority vote to stop using hiring lists lasts one year, but the council can conduct another vote to continue the practice. The applicants deemed qualified no longer need to be ranked and anyone who has passed the required testing interview and exam can be selected without regard to scores. This change gives cities the opportunity to test and hire on an ongoing basis without being limited to selecting from an established list. This suspension does not apply to promotional lists. Moved by Johnson, seconded by Ray to recommend the suspension to the city council. AYES: Three. NAYS: None. Motion carried.
- IV. Discussion on testing requirements  
The Fire Department is requesting approval for proposed testing requirements under the changes to Iowa Code 400 which includes the Minnesota Multiphasic Personality Inventory (MMPI-3).
- V. Approve the Fire Department Testing Process  
Moved by Ray, seconded by Johnson to approve the testing process. The Chief invited the commission to sit in on any of the testing. AYES: Three. NAYS: None. Motion carried.
- VI. Adjourn  
Moved by Johnson, seconded by Ray to adjourn the meeting at 4:54 P.M. Motion unanimously carried by voice vote.

Respectfully Submitted by:  
Katrina Davis  
City Clerk