

# Newton Public Library Board Meeting Minutes

March 27, 4:00 PM. **Library Meeting Room**

**Members Present:** Soule, Baker, Braafhart, Hutchinson, Bierman, city administrator Muckler, director Terry

**Call to Order:** 4:32 pm

**Agenda Approval:** Baker moved to approve, Braafhart second. Motion passed.

**Minutes Approval:** Soule motioned to approve, Braafhart second. Motion passed.

**Public Comments/Concerns:** There were none.

**Approval of Bills:** Moved by Braafhart, seconded by Hutchinson. Bills approved. Motion to approve janitorial bill Soule, second by Braafhart. Motion approved.

## **Reports:**

**Financial Report:** all on track

**Director's Report:** Adventure Pass back by June. Children's yellow bins are for sale for \$200. Terry requested the police go to a patron's home to retrieve overdue books. The board decided to have the lawn service kill the weeds and prairie grass. The board agreed a program could pour a small sample of whiskey for of age adults as long as we don't advertise it in the write up.

**Long-Range Plan:** all is on track..

**Strategic Planning:** May 7 will be the staff training (in the morning) including strategic plan input. Library is closed until 1:00 that day.

**Old Business:** Braafhart and Terry will create a letter stating our information concerning rural library services.

**New Business:** Motioned to order to approve ordering new library computer carrels by Baker, second by Bierman. Motion approved. The board is going to provide cookies to the staff the week of April 8 for library workers appreciation day. Soule will set it up. Terry discussed our library wish list. The board would like to see this put online eventually. Terry will ask about design fees for new library cards. Baker motioned that we will discontinue our current security system for resources, second by Bierman. Motion approved. Baker motioned to approve policy edit approval and policy review concerning request for removal of a book, second by Soule. Motion approved.

**Agenda items for next meeting:** library soffit, landscape discussion, budget amendments, open discussion to conclude meeting

**Next Scheduled Meeting:** April 24, 2025, 4:00 pm, Library Meeting Room

**Adjournment:** Hutchinson motioned to adjourn second by Braafhart. Motion approved. Adjourned at 5:05.

Respectfully submitted by Darcy Soule, Board Secretary