

Newton Public Library Board Meeting Minutes

December 19, 2024 4:30 PM. Library Meeting Room

Members Present: Soule, Baker, Braafhart, Hutchinson, Council Liaison Mullan, Director Terry

Call to Order: 4:30 pm

Agenda Approval: Motion by Baker, second by Braafhart. Motion approved.

Minutes Approval: Soule motioned, Baker second. Motion approved.

Public Comments/Concerns: There were none.

Approval of Bills: Moved by Baker, seconded by Braafhart. Bills approved.

Reports:

Financial Report: all on track

Director's Report: Down a Page, note the new emails for staff, Adventure passes on hold.

Long-Range Plan: Nothing to report. Terry will start on the Strategic Plan in Jan.

Strategic Planning: Terry will start on the Strategic Plan in Jan.

Old Business: FY26-next year's staff salaries go up 3% as requested by City Administrator Muckler. Motion by Soule, second by Baker. Motion approved.

New Business: Library board vacancy: the board decided to extend an offer to a candidate. We chose a second choice as well.

Approve furnace RFQ: motion made to post this by Soule. Second by Baker. Motion approved.

Landscaping discussion: We will put it on the next agenda while Terry reaches out to people.

Children's library shelving: The board discussed the possibility of a brighter color. Motion by Baker to approve purchase of shelving with Helen Diehl money. Second by Soule. Motion approved.

Library board meeting time: Motion by Baker to change our time to 4:00. Second by Soule. Motion approved. Begins on January 23.

OCLC Cataloging: Terry recommends ceasing out of state ILL immediately due to cost on postage and not to renew OCLC cataloging in FY26 due to cost. Motion to cease by Braafhart. Second by Baker. Motion approved.

Agenda items for next meeting: Children's shelving, possible new member, hvac quotes

Adjournment: Moved by Soule. Second by Baker. Motion approved. Adjourned at 5:20.

Next Scheduled Meeting: January 23, 2025 at **4:00 pm**, Library Meeting Room

Respectfully submitted by Darcy Soule, Board Secretary