

Newton Public Library Board Meeting Minutes

May 22, 2025, 4:00 PM. **Library Meeting Room**

Members Present: Soule, Baker, Braafhart, Hutchinson, city council liaison Mills, director Terry

Call to Order: 4:06pm

Agenda Approval: Motion by Soule, second by Baker. Approved.

Minutes Approval: Motion by Soule, second by Braafhart. Approved.

Public Comments/Concerns: There were none.

Approval of Bills: Moved by Braafhart, second by Baker. Bills approved.

Reports:

Financial Report: all on track

Director's Report: Furnace tested and runs. A new furnace has been ordered for by the front door. Update on ILS taking place May 22 overnight. Terry will create a county 28E Agreement. Police were called on a patron for unreturned materials (theft); Terry is looking into three additional accounts that may get turned over to NPD.

Long-Range Plan: all is on track.

Strategic Planning: Braafhart went over NPL goals. They would like to add a piece about community awareness. They will break down the goals and add details. Next meeting is in June.

Old Business:

Rural library services were discussed as the Community Education and Awareness Project. Braafhart presented this plan.

Still discussing and planning for new library cards.

IMLS & State Funding- first round of updates/cuts has come through. Foundation directory has been cut-this does not affect patrons. Job research and tutoring help has been cut. Van share has been cut to once a week for inter library loans.

Library mailer-going out immediately. NPL is paying \$1500 for postage, foundation paying same for printing.

New Business:

Library soffit- RFP proposal for repairing and securing. Soule motioned this be repaired, second by Baker. Motion approved.

Donations, gifts and memorials- the board will add to the current possibility after more discussion.

Using credit cards at our library is not viable for our purposes.

Coordinate/plan director's review-Using credit cards at our library is not viable for our purposes. Terry will create and send her self-evaluation by June 26. Board will evaluate Terry and send to Baker by July 15.

Summer reading program- Van Hemert Dentistry is sponsoring the Sea Turtle ice cream truck. There are also teen and adult programs.

Cardholders & Program Registration Deadline-We will give card holders first chance to register for adult programs.

Agenda items for next meeting: director evaluation, Trustee appointments, memorial/donation gift policy, mission statement details.

Library board Open Discussion: Mills promoted how many opportunities in Newton this summer. He thanked NPL for all the programs and effort. June 6 is the ribbon cutting for the splash pad.

Next Scheduled Meeting: Thursday, June 26, 4pm, Library Meeting Room

Adjournment: Moved by Soule, second by Braafhart. Motion approved. Adjourned at 5:18.

Respectfully submitted by Darcy Soule, Board Secretary