

Newton Public Library Board Meeting Minutes

July 24, 4:00 PM. Library Meeting Room

Members Present: Soule, Baker, Braafhart, Bierman, Hutchinson, city council liaison Mills, director Terry

Call to Order: 3:55 pm

Agenda Approval: Baker moved approval, Braafhart second. Motion passed.

Minutes Approval: Bierman approved, Soule second. Motion approved.

Public Comments/Concerns: There were none.

Approval of Bills: Moved by Baker, seconded by Soule. Bills approved.

Reports:

Financial Report: all on track

Director's Report: 757 kids registered. Farmer's Market is going well. Snacks will continue through Aug 15. AC unit issues are being fixed.

Long-Range Plan: all is on track. Board meeting dates set.

Strategic Planning: Braafhart and Bierman have met to work on this. Board and staff can weigh in with comments and suggestions.

Old Business: Donations, gifts and memorials- Terry will have a draft for the next meeting.

New Business: New officer appointments: Baker will be president, Soule VP, Braafhart secretary, Bierman treasurer. Soule moved approval, Braafhart second. Motion approved **Board meeting calendar**-Nov, Dec and June dates moved up one week. Baker approved, Braafhart second. Motion approved. **FY25 budget**- fewer books purchased but cost more money due to inflation. **FY25 library statistics**-numbers are strong. Gate count is down. Reference desk extra busy. **Soffit**-no bids for this, so tabled until next meeting. **Foundation funding**-\$46,000 funded. **Funding for library window replacement**- windows in the staff area/break room. Motioned Soule moved funding approx. \$8500 towards this, Braafhart second. Motion approved.(Foundation will also pay \$10000 towards these windows.) **Review CIP projects**- We will move entry way project out one year. **Library signage**-board looked at possibilities. Terry will get quotes on these. **Window tinting project**-windows that are affecting lighting and visibility. Terry will follow up with Sign Pro. **Landscaping**-the board would like to come up with a new master plan.

Closed session-Baker moved we go into closed session. Braafhart second. Motion approved. The board read and agreed completely with all comments. We would like to do a six month check in to support and affirm Terry. Baker moved to come out of closed session, Braafhart second. Motion approved.

Agenda items for next meeting: tinted windows, soffit, donation draft, final mission statement decision

Next Scheduled Meeting: August 28, 2025. 4:00pm. Library Meeting Room

Adjournment: Moved by Soule , second by Baker. Motion approved. Adjourned at 5:25.

Respectfully submitted by Darcy Soule, Board Secretary