



Newton City Council Agenda

October 6, 2025 - 6:00 PM

View the City Council Meeting:

In Person

City Hall - Council Chambers
101 W 4th St S, Newton, IA 50208

Television

Mediacom Channel
12/85/121.12

Online

newtongov.org/cablecast

Pledge

Pledge of Allegiance

Call to Order

1. Roll Call

Proclamation

2. National Community Planning Month October 2025

Citizen Participation

3. This is the time of the meeting that a citizen may address the Council. After being recognized by the presiding officer, each person will be given three (3) minutes to speak. Elected officials will take comments into consideration; however, this time is not intended for a discussion or entering into a dialogue. Elected officials and City staff will not answer questions or debate a citizen during the *Citizen Participation* portion of the meeting

Consent Agenda

4. September 15, 2025 Regular City Council Meeting Minutes
5. Approve Liquor Licenses for the following: Fore Seasons - 600 N 2nd Ave W, Special Event Oct 29 - Nov 2, 2025, Class C Retail Special Event Liquor License
6. Resolution Appointing Rodrigo Leon as Deputy City Clerk (No Council Report)
7. Resolution levying assessments for costs of nuisance abatement and providing for the payment thereof (Schedule 25-13)
8. Resolution fixing the amounts to be assessed against individual private properties for the abatement of nuisance violations (Schedule No. 25-14)
9. Resolution approving change order #1 for 2025 Sanitary Sewer Lining Project
10. Resolution approving a non-standard use agreement with the property owner of 118 N 2nd Ave E
11. Resolution accepting completion of the 2025 Aurora Park Parking Lot Removal Project
12. Resolution approving CO #1 and accepting completion of the 2025 Highway and symbol painting Project
13. Resolution accepting completion of the 2025 Westwood Patio Project

14. Resolution accepting completion of the 2025 Agnes Trail Improvement Project
15. Resolution adding "Niche Bud Vase" to the comprehensive schedule of fees
16. Resolution Approving a Property Tax Rebate for the GG 115 LLC Property Located at 208 S 2nd Ave W Within the North Central Urban Renewal Area
17. Resolution Approving a Property Tax Rebate for the McCann Housing Associates, LP Property Located at 1105 East 12th Street South Within the McCann Urban Renewal Area
18. Resolution awarding contract for the 2025 Clearing and Grubbing Contract
19. Resolution approving Transparency annual software licensing and maintenance agreement with General Traffic Controls Inc.
20. Resolution setting a public hearing for the sale of City-owned property at 214 East 4th Street North, 411 North 3rd Avenue East, 421 North 3rd Avenue East, 427 North 3rd Avenue East, and 215 East 5th Street North in Newton, Jasper County, Iowa
21. Resolution ordering bids, approving plans, specifications, form of contract, notice to bidders, ordering clerk to publish notice, fixing a date for receiving same, for a public hearing on plans, specifications, form of contract and estimate of costs for the 2025 City of Newton Camera Project
22. Resolution ordering bids, approving plans, specifications and form of contract and notice to bidders, and ordering city clerk to publish notice and fixing a date for receiving same, and for a public hearing on plans, specifications, form of contract and estimate of costs for the Westwood Golf Course Streambank Improvements Project
23. Approve Bills

Public Hearing

24. Public Hearing on A Resolution awarding contract for the 2025 Public Safety Storage Building Project
 - The Fire and Police Departments are in need of additional storage capacity for equipment and apparatus.
 - A building is proposed near the water distribution shop.
 - The engineers' estimate for the project was \$253,200
 - The low bidder was Pro-Line Building Company of New Sharon, IA, in the amount of \$235,974
25. Resolution awarding contract for the 2025 Public Safety Storage Building Project

Resolution

26. Resolution approving a Newton Hotel-Motel Tourism Grant Program Application for \$2,500 for the Jasper County Historical Museum's Tree-Mendous Christmas Experience
 - The City Council established the Newton Hotel-Motel Tourism Grant to provide an avenue to support endeavors which align with

the comprehensive plan objective of establishing Newton as a compelling destination.

- The resolution provides for a \$2,500 grant to the Jasper County Historical Museum's Tree-mendous Christmas Experience.
- The next application round deadline is April 1, 2026.

27. Resolution approving a low-moderate income set-aside grant for 905 North 7th Avenue West, Newton

- The owners of 905 North 7th Avenue West have made an application in the Permanent Interior Work & Plumbing Categories, and have submitted a quote for the work. The owners and the property meet the requirements of the City's LMI Existing Housing Improvement Grant program.
- The resolution approves a \$6,675.00 grant for 905 North 7th Avenue West.

28. Resolution approving an amendment to the adopted Low-Moderate Income Set Aside Policy

- The City has established a LMI Housing Set-Aside Policy to guide how the required set-aside funds from Residential TIF Districts are utilized.
- Some amendments to the policy include amending grant caps for certain program areas and implementation of a lifetime cap per property are suggested.

29. Resolution reclassifying the IT Support Specialist position to IT Support Manager at Range 7

- The IT Support Specialist position under pay range 4, was previously advertised. Despite several applicants, no qualified candidates applied.
- The position was then raised to range 5. While this generated qualified applicants, none were willing to accept the mid-range salary offered.
- Staff recommends reclassifying the IT Support Specialist position to IT Support Manager at Range 7, with expanded duties.

30. Resolution approving organizational restructuring within the Utilities Department

- This resolution moves Utility Billing from Administration/Finance to the Utilities Department effective January 1, 2026, to improve efficiency, collaboration, and succession planning.
- it also formally recognizes Water Distribution as its own division within the Utilities Department and establishes Acting Superintendent positions in both Water Treatment and Water Distribution to strengthen leadership and succession planning.

- This is a continuation of the Utility Billing Succession Plan, including re-titling the Meter Reader position as Administrative Assistant (no pay change), and phasing out temporary staffing after retirement by February 1, 2026.

31. Resolution adopting the 2025-2027 Elected Official's Goals for the City of Newton

- The City of Newton Goal Setting Process takes place every year. It is an opportunity for elected officials to communicate a work plan for the coming year.
- It also allows elected officials to communicate to staff which projects they consider to be the highest priority projects and serve Department Directors in the course of their daily work and the setting of priorities.
- For 2025–2027, six goals are presented for approval.

32. Resolution approving change order #4 for Aurora Tennis Court Project

- The existing conditions of the tennis courts to be resurfaced were unknown until construction began. To ensure positive drainage and correct grade on the surface a leveling wedge layer is necessitated.
- This Change Order #4 adds an additional \$60,568.06 to the project.

Staff Report

33. Mid-Year Finance Update - Lisa Frasier, Finance Officer

Mayor/Council Comments

34. Mayor and Council Comments

Adjourn

The City of Newton is pleased to provide reasonable accommodations, in compliance with the Americans with Disabilities Act, for those individuals or groups who require assistance to be able to participate in the public meeting. Should special accommodations be required, please contact the City Clerk's Office at least 48 hours in advance of the meeting, at 641-792-2787 to arrange for accommodations to be provided.

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