



Civil Service Commission Meeting Agenda

Monday, November 17, 2025 - 5:00 PM

Newton City Hall - Council Chambers
101 W 4th St S
Newton, IA 50208

- I. Roll Call
- II. Approve the Minutes of the June 16, 2025 Meeting
- III. Recommendation to City Council to extend the suspension of Civil Service hiring practices: Resolution approving suspension of Civil Service hiring practices for entrance positions as authorized by Iowa Code Section 400.12A for the period November 18, 2025 through November 18, 2026
- IV. Authorize the Fire Department to do promotional testing for the Assistant Fire Chief position
- V. Approve the Police Department hiring process
- VI. Adjourn

Chair: David Zellinger; **Members:** Gary Johnson, Teresa Ray

Civil Service Commission Meeting Minutes
June 16, 2025, 4:00 PM
Newton City Hall - Council Chambers
101 W 4th St S
Newton, IA 50208

Meeting Items

- I. Roll Call
The Civil Service Commission of Newton, Iowa met at 4:00 P.M. on the above date in the Council Chambers at 101 West 4th Street South. Zellinger called the meeting to order. Present members: Zellinger, Johnson, Ray. Absent: None. Also present: Jarrod Wellik, Fire Chief.
- II. Approve the Minutes of the February 20, 2025 meeting
Moved by Ray, seconded by Johnson to approve the minutes. AYES: Three. NAYS: None. Motion carried.
- III. Approve the promotional list for Fire Captain
Moved by Ray, seconded by Johnson. Chief Wellik indicated it's a good list of candidates. Testing was fair. Interviewed 7 and 7 made the promotional list. AYES: Three. NAYS: None. Motion carried.
- IV. Adjourn
Moved by Johnson, seconded by Ray to adjourn the meeting at 4:10 P.M. Motion unanimously carried by voice vote.

Respectfully Submitted by:
Katrina Davis
City Clerk

City of Newton Council Report

**Item:**

Resolution approving suspension of Civil Service hiring practices for entrance positions as authorized by Iowa Code Section 400.12A for the period November 18, 2025 through November 18, 2026

Summary:

Approving the suspension of civil service hiring practices to streamline and speed up the hiring of entry level 411 employees

Financial Impact:

None

Report Number: 2025-1331**Date:**

November 17, 2025

Lead Department:

Administration

Recommendation:

Approve

Background:

Senate File 2205 relating to requirements for the hiring of civil service positions was signed by Governor Reynolds on April 10, 2024, and became effective on July 1, 2024. The enactment amends Iowa Code Chapter 400 by adding a new section 12A which authorizes the city council, by majority vote, to suspend the hiring practices associated with Chapter 400 for hiring civil service covered positions for renewable one-year periods.

New Section 400.12A does not affect promotional or disciplinary processes conducted by a civil service commission. A suspension to streamline and speed up the hiring processes for entry-level police officers, firefighters and any new entrance positions created during the one-year period is recommended and is believed to be in the best interest of the City.

Recommendation:

It is recommended to approve the resolution.

A handwritten signature in black ink, appearing to read "Matt Muckler".

Matt Muckler, City Administrator

RESOLUTION NO. 2025-_____

RESOLUTION APPROVING SUSPENSION OF CIVIL SERVICE HIRING PRACTICES FOR ENTRANCE POSITIONS AS AUTHORIZED BY IOWA CODE SECTION 400.12A FOR THE PERIOD NOVEMBER 18, 2025 THROUGH NOVEMBER 18, 2026

WHEREAS, Senate File 2205 relating to requirements for the hiring of civil service positions was signed by Governor Reynolds on April 10, 2024, and became effective on July 1, 2024.; and

WHEREAS, the enactment amends Iowa Code Chapter 400 by adding a new section 12A which authorizes the city council, by majority vote, to suspend the hiring practices associated with Chapter 400 for hiring civil service covered positions for renewable one-year periods. In November 2024, council approved the suspension until November 18, 2025; and

WHEREAS, Section 400.12A does not affect promotional or disciplinary processes conducted by a civil service commission. A suspension to streamline and speed the hiring processes for entry level police officers, firefighters and any new entrance positions created during the one-year period is recommended and is believed to be in the best interest of the City.

NOW THEREFORE BE IT RESOLVED that the suspension of civil service hiring practices for the positions identified is approved as authorized by Iowa Code Section 400.12A for the period November 18, 2025, through November 18, 2026.

PASSED this _____ day of November 2025

APPROVED this _____ day of November, 2025

(SEAL)

Evelyn George, Mayor

ATTEST:

Katrina Davis, City Clerk