

Newton Public Library Board Meeting Minutes

November 6, 2025 4:00 PM Library Meeting Room

Members Present: Soule, Braafhart, Baker, Hutchinson, Bierman, Director Terry, Council Liaison Mills

Call to order: 4:00 PM

Agenda Approval: Motion by Soule, second by Hutchinson. Motion approved.

Minutes Approval: Motion by Hutchinson, second by Bierman. Motion approved.

Citizen Participation: None.

Approval of Bills: September 2025 edited bills: Motion by Bierman, second by Soule. Motion approved.

October 2025 bills: Motion by Bierman, second by Hutchinson. Motion approved.

Hamilton Glass bill for staff windows: Motion by Bierman, second by Hutchinson. Motion approved.

Reports:

Financial Report: On track.

Director Report: Confirmed that we are getting the 10k Carnegie Library gift. This will go into the donations line.

City Report: Nothing to report

Long Range Plan: On track

Strategic Planning: Nicole will finish some edits and then send to Ashton and Rachel to finish work on objectives.

Old Business: The southeast corner sign is uneven due to how it was originally installed. The parks department has the same problem; we will wait to see how they plan to address their signs before discussing solutions. The City Council did not choose the fire suppression system as a goal, but we were given the \$20,000 from the City Council to assist with emergency management planning. Nicole will ask Clemon Maki insurance to provide an updated insurance assessment of the building as soon as possible. Nicole will also meet with the Fire Chief to discuss our options for alternative fire warning services for the building.

New Business:

Review 28E Contract Rates for Lambs Grove: Motion by Soule, second by Bierman. Motion approved.

Nicole had a meeting with Amazon to use them as a new vendor since Baker and Taylor went under. She is waiting to hear about receiving pre-releases, but for now we are getting 30-45 percent off new releases. They are having to make multiple trips to the post office to collect books. Nicole, Sarrah and Becca are set up to be able to order on Amazon. Bill has account access to see MARC.

LFI order approval: Motion by Hutchinson, second by Bierman. Motion approved.

Holiday staff planning: December 12, 11:00-12:30/45. Rita will order pizza, Nicole will take care of drinks.

FY27 Budget Discussion

FY27 Budget Approval – pushed to next meeting after discussion and edits by Board.

Wish List Tree: Motion by Baker, second by Soule. Motion approved

Hotspot policy edits: Motion by Hutchinson, second by Soule. Motion approved

Agenda Items for next meeting:

Updated on signage, Budget approval, Library Card Design, Strategic Planning

Library Board Open Discussion: Nothing to discuss.

Adjournment: Motion by Hutchinson, second by Bierman second. Motion approved.
Adjourned at 5:11PM.

Next Scheduled Meeting: November 20, 2025, at 4:00 PM, Library Meeting Room

Respectfully submitted by Rachel Braafhart, Board Secretary.