

11.20.25 Newton Public Library Board Meeting Minutes

Members Present: Baker, Bierman, Braafhart, Hutchinson, Soule, Director Terry calling in from phone.

Call to Order: 3:59 PM

Agenda Approval: Hutchinson moved, Bierman second. Motion passed.

Minutes Approval: Hutchinson moved, Braafhart second. Motion passed.

Citizen Participation: There were none.

Approval of the Bills: Bierman moved, Hutchinson second. Motion passed.

Reports:

Financial Report: Director Terry shared that there have been a few big book purchases this month due to catching up on back-logged orders that were cancelled in Baker & Taylor. We will be receiving a refund on our Periodical line as Advantage Archives realized they were charging us double what they needed for microfilm conversion of current Newton news. Since Newton News cut their daily newspaper and cut their daily newspaper, we only need half of the reels made. We will receive half of our payment back and the price will be half the cost going forward.

Director's Report: Two additional comments

City Report: City Council representative not present.

Long- Range Plan: On track

Strategic Plan: Ashton and Rachel met last night and are sending objectives to full-time staff members for review.

Old Business

Library Sign Project: Parks department has no plan to fix their leaning signage and if they worsen, they will pursue a solution in house. We will let ours be until it worsens, and re-visit this discussion.

Holiday Staff Luncheon- finalizing plans

New Business

County Wide Trustee Training Recap from Ashton and Rachel. Board discussed ways to better collaborate with the Foundation and Friends groups.

F27 Budget Discussion and Budget Approval Braafhart moved, Bierman second. Motion passed.

Agenda items for next meetings: Library Card Design

Open Discussion: There was none.

Next Scheduled Meeting: December 18, 2025. 4:00 PM

Meeting Adjournment: Braafhart motion, Hutchinson second. Motion passed. 4:17 PM

Respectfully submitted by Rachel Braafhart, Board Secretary.