

Newton Public Library
Regular Monthly Board Meeting
Thursday September 23rd, 4pm

4:03 President Baker called the September Library Board Meeting to order.

Board members present: Rita Baker, Juana McConnell, Terry Townsend, Darcy Soule.

Also Present: Library Director Nicole Terry.

Agenda Approval: Moved by Townsend, seconded by Soule and passed to approve the agenda.

Minutes Approval: Moved by Townsend, seconded by McConnell passed to approve the minutes of the August 26th board meeting.

Public Comments/Concerns: None

Approval of Bills: Moved by Soule, seconded by McConnell to approve payment of the bills in the amount of \$24,917.24 Motion passed.

Library Financial Report: Donations are the largest.

Long-Range plan: On track.

Library Director Report: The Library is replacing all library cards for free during the month of September. The new info assistants are doing well. Nicole is working on the annual survey that is due to the State Library by October 31st. We had an emergency vote to close the library at 6pm from September 27th-October 24th due to short staff.

Old Business: None

New Business:

- a. Annual Patron Survey Results: Good report, where to focus budget.
- b. Library Board Goals for FY22: Nicole wants to review all policies. Phyllis is doing school visits. Did a study on hours.
- c. Library Organization Chart: Up to 13 employees.
- d. Trustee Training October 18th: Terry going along with Nicole.

Agenda Items Thursday, October. 14th, Meeting Room: Have annual report numbers done and an update on hours and training.

Motion to adjourn by Townsend, seconded by McConnell, motion approved.

Meeting adjourned at 4:30pm.

Respectfully Submitted,

Juana McConnell, Secretary