

Newton Public Library, Regular Board Meeting
Thursday December 9th, 4p.m.

4:01 President Baker called the December Board Meeting to Order.

Board members present: Rita Baker, Juana McConnell, Terry Townsend, Darcy Soule.

Also Present: Library Director Nicole Terry

Agenda Approval: Moved by Townsend, seconded by Soule and passed to approve the agenda.

Minutes Approval: Moved by McConnell, seconded by Townsend passed to approve the minutes of the December 9th board meeting.

Public Comments/Concerns: None

Approval of Bills: November bills in the amount of \$12,719.55 Moved by Townsend, seconded by McConnell motion passed. December bills in the amount of \$8,290.91 Moved by Townsend, seconded by Soule motion passed.

Library Financial Report: On track.

Long Range Plan: On track.

Library Director Report: Nicole gave a presentation on the process of how a book gets to the shelf. The roof is fixed.

Old Business:

- a. Holiday Staff Luncheon Planning: Pizza ordered.
- b. Building Projects and Planning: Nicole is meeting with Studio Melee on December 16th at 9:00a.m.
- c. FY23 Library Budget: Ok.

New Business:

- a. Cataloger Hours Increase Approval: Moved by Townsend to approve that Bill can go to 25hrs a week starting December 13th, seconded by Soule motioned passed.
- b. Collections Price Increase: Soule moved to cancel for now, seconded by Townsend motion passed.
- c. Chapters 1&2 of Trustee Manual Review: Talked about training and accreditations, board of culture, budget, setting goals, learning, and trustee training.
- d. Library services: Jo Kono wants a list of services for groups and book clubs.
- e. Library Hours: Moved by Townsend to go to winter hours opening an hour earlier and closing an hour earlier, seconded by Soule motion passed.

Agenda Items for the next Library Board Meeting: Thursday, January 27th, 4p.m,
Meeting room.

Moved to adjourn by Townsend, seconded by McConnell, motion passed.

Meeting adjourned at 4:55p.m

Respectfully Submitted,
Juana McConnell, Secretary