



Park Board Meeting Agenda

Wednesday, February 15, 2023 - 6:15 PM

Newton City Hall - Council Chambers
101 W 4th St S
Newton, IA 50208

- I. Americans with Disabilities Act Compliance
- II. Roll Call
- III. Certification of Iowa Open Meetings Law
- IV. Citizen Participation or Comments: This is the time of the meeting that a citizen may address the Park Board on matters that are not included on this meeting's agenda. After being recognized by the Board Chair, each person will be given three (3) minutes to speak. Comments and/or questions must be related to Parks and Parks-related issues. The Park Board cannot take formal action at the meeting, but may ask the Community Services Director to research the matter or have the matter placed on a subsequent Park Board meeting agenda.
- V. Appoint New Park Board Chair and Vice-Chair for 2023.
- VI. Review and approve minutes from November 16, 2022 Park Board meeting.
- VII. Park Assessment Discussion – Parks Operations Supt. Nick Cummins
- VIII. Park Bond Referendum Projects Update – Parks Operations Supt. Nick Cummins
- IX. Old Business
- X. New Business
- XI. Adjourn

Chair: Melanie Humphrey; **Members:** Rachelle Tipton, Jeff Osby, Miranda Caldwell, Collin Daniels

Newton Park Board Meeting Minutes

Wednesday, November 16, 2022 – 6:15 pm

**Council Chambers - City Hall
101 W 4th St S
Newton, Iowa**

Minutes

- 1) Meeting called to order at 6:15 pm by Board Chair Humphrey.
- 2) Americans with Disabilities Act Compliance statement read by Board Chair Humphrey – no accommodations requested.
- 3) Roll Call: present - Humphrey, Caldwell, Osby, and Tipton; absent - Daniels
- 4) Certification of Iowa Open Meetings Law confirmed by Community Services Director Brian Laube
- 5) Citizen Participation or Comments: none
- 6) Review and approve minutes from September 21, 2022 Park Board meeting:
 - a. Motion by Caldwell & seconded by Osby to approve said minutes. No discussion.
Motion carried 4-0.
- 7) Proposed Park Fee Revisions - presentation & vote on recommendation:
 - a. Community Services Director Brian Laube shared a summary of proposed fee schedule revisions for 2023:
 - i. Westwood Golf Course – no changes proposed
 - ii. Clarify that Pool Pavilion rental does not include pool entry.
 - iii. Delete existing water surcharge for shelter rental options.
 - iv. Decrease season pool pass cost from \$50 to \$45, and eliminate the annual pre-season sale that lowers passes to \$45.
 - v. Combine the lap swim and water walking lines into one item.
 - vi. Increase swim lesson cost from \$30 to \$35 per session.
 - vii. Increase adult and teen pool party admissions from \$4 to \$5
 - viii. Add Yoga to Water Aerobics line, and increase price from \$4 to \$5.
 - ix. Revise Youth Camp, Class, or Program to read (per day or session)
 - x. Change Sand Volleyball Tournament line to Adult Sports Tournament
 - b. Laube added that changes are minor in nature, and the plan is to present these revisions to City Council for their approval on December 5th.
 - c. Motion by Caldwell & seconded by Tipton to approve a recommendation of support to staff's

Park Board Chair – Melanie Humphrey

Park Board Members – Miranda Caldwell, Collin Daniels, Jeff Osby, & Rachelle Tipton.

proposed fee schedule revisions. Discussion followed:

- i. Question of whether toddler time will continue – Laube confirmed that it would.
- ii. Question on why the increase in swim lesson costs – Laube shared that staff turns away many potential registrants each year, so the demand is present. Staff anticipates no issues in filling the available spots in 2023 even with the minor increase in fees.
- iii. Board member Osby asked if staff would promote the \$45 annual cost instead of the pre-season sale. Laube confirmed that staff would do so in attempts to sell more passes spread out over a longer time frame instead of swamping the office in March to sell a majority of the passes.

8) Park Bond Referendum Projects Update – Community Services Director Brian Laube provided the following information to the board:

a. Westwood Clubhouse

- i. Design Services Agreement on Council agenda for Nov. 21, 2022 with ETHOS Design Group of Ankeny, Iowa
- ii. \$220,535 cost of agreement (\$1.16 million project estimate currently)
- iii. Agreement includes other disciplines (HVAC, electrical, civil, structural, etc.)
- iv. Proposed Timeline in Agreement
 1. Starting prelim. work shortly after council approval
 2. Design work beginning in February 2023
 3. Construction Documents ready by July 1, 2023
 4. Bidding in July 2023
 5. Demolition and Construction from August 2023 – May 2024
- v. Small Committee to participate in meetings with Architect
- vi. Informational Open House early on in prelim. design phase
- vii. Additional funding being sought by City Staff and private individuals
- viii. Questions from Board:
 1. Board member Caldwell inquired about additional funding pursuits, to which Laube replied that staff is working on following up on some potential leads for additional private funding.
 2. Board member Osby inquired about the timing of the demolition work, to which Laube replied that the demolition is considered part of the construction process shown in the timeline.

b. Maytag Pool Play Features

- i. Recently approved design contract with Burbach Aquatics of Platteville, Wisconsin
- ii. Waiting on signed contracts from City Hall
- iii. Initial stages of work to begin ASAP
- iv. Small Committee to participate in meetings with Engineer
- v. Periodic updates meetings

vi. Additional grants being sought by City Staff

c. Aurora Pickleball Courts

- i. Under contract with Bolton & Menk for design services
- ii. Discussion item planned at City Council meeting on December 5th
- iii. Seeking consensus on location and number of courts to build
- iv. Staff preference:
 1. Build a 3-court pod in north part of park
 2. Allow room for addition of 2 more tennis courts in future
 3. Allow room for parking lot expansion along 1st Ave E
 4. Avoid building near residential property
 5. Allow room for possible skate park expansion in east part of park
- v. Seeking additional funding and grants for this project
- vi. Questions from Board:
 1. Board chair Humphrey asked about lights on the new courts, to which Laube replied that lighting will be bid likely as an add-alternate to the base construction.
 2. Board chair Humphrey asked about potential supply issues with fence material, to which Laube replied that we won't know about that until the project is bid.

d. Sunset Dog Park

- i. Phase 1 – Fence project currently out to bid
- ii. May 12th completion date on fence work
- iii. Layout staked in the field
- iv. Avoids future improvements
- v. Allows for trail/path construction
- vi. Future Phase 2 – concrete at entrances, initial sidewalk connections, water stations
- vii. Future Phase 3 – shelters, additional paths, other amenities

9) Old Business - none

10) New Business

- a. Board member Osby inquired about when the Maytag Park ice rink would be installed. Parks Ops Supt. Nick Cummins replied that the lining can't be installed until the ground is frozen, which should be soon.
- b. Staff also shared that the Holiday Lights at Maytag Park are scheduled to be open to public viewing on Saturday, November 26th.

11) Adjourn: motion by Caldwell and seconded by Tipton to adjourn. Motion carried by 4-0 vote. Meeting adjourned at 6:47 PM.

BJL
11-17-2022