



Newton City Council Agenda

April 3, 2023 - 6:00 PM

View the City Council Meeting:

In Person

City Hall - Council Chambers
101 W 4th St S, Newton, IA 50208

Television

Mediacom Channel
12/85/121.12

Online

newtongov.org/cablecast

Pledge

Pledge of Allegiance

Call to Order

1. Roll Call

Proclamation

2. Proclaiming April as "Sexual Assault Awareness Month"

Presentation

3. Financial Update - Michael Maloney from DA Davidson

Citizen Participation

4. This is the time of the meeting that a citizen may address the Council. After being recognized by the presiding officer, each person will be given three (3) minutes to speak. Elected officials will take comments into consideration; however, this time is not intended for a discussion or entering into a dialogue. Elected officials and City staff will not answer questions or debate a citizen during the *Citizen Participation* portion of the meeting.

Consent Agenda

5. March 20, 2023 Regular City Council Meeting Minutes
6. March 27, 2023 Special City Council Retreat Minutes
7. Approve Liquor Licenses for the following: Americinn, 4401 South 22nd Avenue East, Ownership Change, Special Class C Retail Alcohol License, pending staff approval; Nostalgia Wine & Spirits-LC0048028, 109 N 2nd Ave E, Special Outdoor Event including N 2nd Ave E from 1st St N to E 2nd St N on April 22, 2023; Los Amigos Mexican Bar & Grill-LC0048081, 2002 1st Ave E, Class C Retail Alcohol License, Outdoor Service; West End, 1325 1 Ave W, Class B Retail Alcohol License; World Liquor & Tobacco + Vapors, 702 1st Avenue East, Class E Retail Alcohol License
8. Approve 2022-2023 Cigarette/Tobacco/Nicotine/Vapor License for: Newton Convenience LLC, 702 1st Ave E
9. Resolution levying assessments for costs of nuisance abatement and providing for the payment thereof (Schedule 23-03)

10. Resolution approving the purchase of a zero-turn mower for Union Cemetery
11. Resolution approving an agreement with Driving Cap Entertainment for a UV glow foam party at Newton Fest 2023
12. Resolution approving a spring/summer strategic video marketing campaign to attract potential home buyers to Newton
13. Resolution rescinding the original contract, and awarding a new contract for the 2022 City of Newton Tree Removal Project No. 1
14. Resolution approving reduced prices on Maytag Pool single-day admissions for June 10, 2023
15. Resolution Approving Payment to S&P Global Ratings for Services Related to the 2023 Bonding
16. Resolution Approving a Contract with Gilbert Lawn and Snow Removal LLC for 2023 Lawn Care at the City Hall Facility
17. Resolution authorizing the purchase of four (4) fire hydrants
18. Resolution approving a proposal from Terracon to plug existing monitoring wells at the former manufactured gas plant site
19. Resolution approving a Telecommunications Licensing Agreement with Unite Private Networks – UPN 5705
20. Resolution approving a Telecommunications Licensing Agreement with Unite Private Networks – UPN 5725
21. Resolution Approving a Property Tax Rebate for the Lion Development Group, LLC Property Located Within the North Central Urban Renewal Area
22. Resolution approving the waiving of rental fees of the Pool Pavilion for the Newton Schools' Summer Meals Program
23. Resolution approving First Amendment to Agreement for Private Development with Christensen Development 1, LLC and Jasper County, Iowa
24. Approve Bills

Public Hearing

25. Public Hearing on a resolution adopting the FY24 through FY28 Capital Improvement Plan (CIP)
 - Using City Council's recently approved goals, the City's most-recent revision of the Comprehensive Plan, and department director input on project and equipment needs; the FY24 through FY28 Capital Improvement Plan (CIP) has been prepared for City Council's approval.
 - The CIP is a 5-year plan detailing funding sources and expenditures for proposed project construction and equipment purchases throughout all City departments.
26. Resolution adopting the FY24 through FY28 Capital Improvement Plan (CIP)
27. Public Hearing on a Resolution approving the 2023-2024 Operating Budget for the City of Newton

- Sets the City tax levy at \$17.14/1,000. The levy rate remains the same as the current year
- The ending undesignated fund balance in the General Fund is estimated to be at 25% of expenditures according to adopted financial policies
- Retains current staffing levels with COLA and step increases for Union and Pay Plan positions and funding for a Fire Prevention Specialist, an additional CSO, and additional Engineering Tech.
- Includes the purchase of equipment and completion of projects throughout the community as outlined in the CIP.

28. Resolution approving the 2023-2024 Operating Budget for the City of Newton

Ordinance

29. Second Consideration of an Ordinance amending The Code Of Ordinances, City Of Newton, Iowa, 2016, Title III, Chapter 30, Section 30.002, "Powers And Duties"

- At the August 29, 2022 City Council Work Session, the Council ranked updating the Council Meeting Rules and Procedures as their top priority for potential policy or procedural changes or other action items.
- The Newton City Council held a Workshop on November 28, 2022 to specifically look at the potential to update the 2018 Procedural Rules of the Newton City Council.
- During the March 06, 2023, meeting, Council adopted a Resolution approving the amended 2023 Procedural Rules of the Newton City Council which requires this change to the City Code in order to align with the rules.

30. First Consideration of an Ordinance amending the Code of Ordinances, City of Newton, Iowa, 2016, Title VII, Chapter 70, Section 70.15, "Traffic and Parking Schedules Adopted by Reference", to make changes to street parking on East Twenty-First Street North

- The City received safety concerns regarding street parking along the sections of roadways as described: 2000-2200 block of N 3rd Ave E, 200 block of E 21st St N, 2000-2200 blocks of N 2nd Ave E.
- City Council passed an ordinance during the March 20, 2023 City Council meeting making changes to the parking on the roadways described, but the ordinance change in the 200 block of E 21st St N needs to be amended to restrict parking on the west side instead of the east.

Resolution

31. Resolution amending the City's commitment to Newton Housing Development Corporation for 1015 North 3rd Avenue East

- This resolution adds an additional provision to the City's commitment to Newton Housing Development Corporation for 1015 North 3rd Avenue East, providing additional reimbursement of funds to NHDC if the property is donated by NHDC to the housing development contemplated for the subject property.
32. Resolution Providing for the Issuance of \$4,760,000 General Obligation Corporate Purpose Bonds, Series 2023A and Providing for the Levy of Taxes to Pay the Same
- The City Council held a public hearing on March 6, 2023 in regards to the issuance of the 2023A General Obligation Bonds. With the passage of this resolution, bond proceeds are expected to be delivered to the City on April 19, 2023.
 - The 2023A bond issuance includes funding for downtown street improvements, the parallel taxiway program, W 6th St S reconstruction, park bond projects, and various other projects and equipment that are included in the 2024 budget and CIP.
33. Resolution amending the City of Newton Employee Handbook Appendix D: Vehicle Allowance and Mileage Reimbursement Policy
- Due to the creation of the Utilities Department, it is necessary to update the Vehicle Allowance and Mileage Reimbursement Policy by adding the Utilities Director title.
 - Also, in order to reduce confusion regarding how mileage is calculated, the policy has been updated to read: Mileage will be reimbursed for the round-trip distance between the employee's work site and the location of the business function being attended. If employees depart from or return to their home instead of their work site, the lesser amount of the two will be reimbursed. Mileage amounts must be verifiable through the use of commercially available websites (ex. Google Maps) using the "shortest route" option.
34. Resolution approving the 2023-24 Non-Union Compensation Plan
- The dollar amounts for pay range from 1 through 11 in 2023-24, Non-Union Compensation Plan has been increased by a cost of living (COLA) adjustment ranging from 2.25 - 2.90%.
 - Department Directors previously in ranges 12 through 15 are scheduled for a 2.75% increase as recommended by the City Administrator.

Staff Report

35. Administration Update - Lisa Frasier, Finance Officer

Discussion

36. 2023 Ragbrai Route through Newton - Joe Grife, Public Works Director

Mayor/Council Comments

37. Mayor and Council Comments

Adjourn

The City of Newton is pleased to provide reasonable accommodations, in compliance with the Americans with Disabilities Act, for those individuals or groups who require assistance to be able to participate in the public meeting. Should special accommodations be required, please contact the City Clerk's Office at least 48 hours in advance of the meeting, at 641-792-2787 to arrange for accommodations to be provided.

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