

Meeting Agenda Civil Service Commission MEETING MINUTES

March 6, 2023, 5:00 PM

Newton City Hall - Council Chambers

101 W 4th St S

Newton, IA 50208

Meeting Items

- I. Roll Call
The Civil Service Commission of Newton, Iowa met at 5:00 P.M. on the above date in the Council Chambers at 101 West 4th Street South. Zellinger called the meeting to order. Present Members: Zellinger and Johnson. Absent: Ray. Also present: Rob Burdess, Police Chief and Jarrod Wellik, Fire Chief.
- II. Approve Minutes of the December 19, 2022, Civil Service Commission Meeting
Moved by Johnson, seconded by Zellinger to approve the minutes of the December 19, 2022, Civil Service Commission Meeting. AYES: Two. NAYS: None. Motion carried.
- III. Certify Police Officer Candidate List
Moved by Johnson, seconded by Zellinger to certify the Police Officer Candidate List. AYES: Two. NAYS: None. Motion carried.
- IV. Review and Approve Police Officer Hiring Process
The Police Department has an authorized strength of 27 sworn officers and is in a constant state of recruitment. The plan represents the approach and process for recruiting and assessing potential police officer candidates. Moved by Johnson, seconded by Zellinger. AYES: Two. NAYS: None. Motion carried.
- V. Certify Fire Captain Promotional List
Moved by Johnson, seconded by Zellinger. AYES: Two. NAYS: None. Motion carried.
- VI. Approve Fire Department to Test and Create Candidate List for Fire Prevention Specialist
This position would focus on community risk, including inspections and developing programs to reduce calls. Moved by Johnson, seconded by Zellinger. AYES: Two. NAYS: None. Motion carried.
- VII. Exhaust the Firefighter Candidate List
Moved by Johnson, seconded by Zellinger. AYES: Two. NAYS: None. Motion carried.
- VIII. Approve the Fire Department to Test and Create Candidate List for Firefighter
Moved by Johnson, seconded by Zellinger. AYES: Two. NAYS: None. Motion carried.
- IX. Adjourn
Moved by Zellinger, seconded by Johnson to adjourn the meeting at 5:37 P.M. Motion unanimously carried by voice vote.

Respectfully Submitted by:

Katrina Davis

City Clerk