



Newton City Council Agenda

May 15, 2023 - 6:00 PM

View the City Council Meeting:

In Person

City Hall - Council Chambers
101 W 4th St S, Newton, IA 50208

Television

Mediacom Channel
12/85/121.12

Online

newtongov.org/cablecast

Pledge

Pledge of Allegiance

Call to Order

1. Roll Call

Proclamation

2. EMS Week Proclamation
3. National Public Works Week - May 21 - 27, 2023
4. Kids to Parks Day Proclamation

Presentation

5. MercyOne Newton Update - Chad Kelley, MercyOne Newton Chief Operating Officer

Citizen Participation

6. This is the time of the meeting that a citizen may address the Council. After being recognized by the presiding officer, each person will be given three (3) minutes to speak. Elected officials will take comments into consideration; however, this time is not intended for a discussion or entering into a dialogue. Elected officials and City staff will not answer questions or debate a citizen during the *Citizen Participation* portion of the meeting.

Consent Agenda

7. May 01, 2023 Regular City Council Meeting Minutes
8. May 01, 2023 Workshop Minutes
9. Approve Liquor Licenses for the following: GIT-N-GO Convenience Store #14, 801 1ST AVE W, Class B Retail Alcohol License; Fore Seasons special event-wedding at DMACC, 600 North 2nd Avenue West, Class C Retail Alcohol License
10. Approve 2023-2024 Cigarette/Tobacco/Nicotine/Vapor License for: Casey's #1911, 1018 1st Ave E; Casey's #2341, 3104 1st Ave E; Casey's #2417, 1200 W 18th St S; Casey's #3954, 4343 S 15th Ave E; Fareway, 120 N 3rd Ave E; HyVee Iowa Speedway #1, 3333 Rusty Wallace Dr; HyVee Iowa Speedway #2, 3333 Rusty Wallace Dr; Newton Market, 321 1st Ave W; Tobacco, Vape & Ecig, 1126 1st Ave E

11. Resolution levying assessments for costs of nuisance abatement and providing for the payment thereof (Schedule 23-04)
12. Resolution authorizing the purchase of pre-season salt for snow and ice control
13. Resolution approving 10-year Technical Services Master Agreement with Fox/Strand Engineering for the City of Newton's Waterworks needs
14. Resolution accepting completion of the 2023 Overhead Door Installation Project
15. Resolution approving Amendment No. 2 to the Airport Taxiway Project Consulting Services Agreement
16. Resolution accepting completion of the Sunset Dog Park Project - Phase 1
17. Resolution setting a public hearing for the sale of City-owned property at 524 South 4th Avenue East in Newton, Jasper County, Iowa
18. Resolution setting a public hearing for the sale of City-owned property at 309 South 8th Avenue West in Newton, Jasper County, Iowa
19. Approve Bills

Public Hearing

20. Public Hearing on a Resolution approving the preliminary plat of Arbor Estates Second Addition in the City of Newton, Jasper County, Iowa
 - Arbor Estsates Second Addition is a 23- lot subdivision located in Northeast Newton.
 - At their meeting on May 2, 2023, the Planning and Zoning Commission recommended approval of the preliminary plat.
21. Resolution approving the preliminary plat of Arbor Estates Second Addition in the City of Newton, Jasper County, Iowa
22. Public Hearing on an Ordinance vacating and disposing of the west 6 feet of the north-to-south street right-of-way of East 6th Street North located in the 1000 block, City of Newton, Jasper County, Iowa.
 - The proposal is to vacate the west 6 feet of the East 6th Street North street right-of-way and attach it to the two abutting properties on the west side.
 - At their meeting on May 2, 2023, the Planning and Zoning Commission recommended approval of the vacation.
23. An ordinance vacating and disposing of the west 6 feet of the north-to-south street right-of-way of East 6th Street North located in the 1000 block, City of Newton, Jasper County, Iowa.

Ordinance

24. Third Consideration of an Ordinance Amending the City of Newton Code of Ordinances Chapter 32, Section 32.003 Membership to expand eligibility for persons to serve on the Historic Preservation Commission to include owners of historic properties in the City of Newton

- At their meeting on April 3, 2023 the Historic Preservation Commission approved a motion recommending City Council expand eligibility for commissioner membership to include persons who own a historic building inside the Newton city limits.

25. First Consideration of an Ordinance Creating Chapter 97 "RAGBRAI Regulations/Permits", Within Title IX of the Code of Ordinances of the City of Newton, Iowa, establishing regulations and a permit structure for RAGBRAI's visit to Newton - July 27, 2023

- An ordinance establishing temporary regulations and a permit structure for RAGBRAI 2023. It is substantially identical to the last RAGBRAI ordinance from 2018.
- The ordinance will automatically repeal after the event.

Resolution

26. Resolution approving a D&D 2.0 Demolition Grant for 806 East 9th Street North in Newton, Jasper County, Iowa

- The Council has established a private demolition grant through the D&D 2.0 Program
- Greg Jurgensen, owner of 806 East 9th Street North, has requested grant funds to assist with the demolition of the dilapidated home at the property.

27. Resolution Adjusting the Fee Schedule for the Newton Fire Department Ambulance Service

- Each year the Newton Fire Department adjusts rates charged for ambulance service.

28. Resolution approving the RAGBRAI route through the City of Newton

- City staff was notified that RAGBRAI had chosen the City of Newton as the day five meeting town. This will bring tens of thousands of cyclists to the City of Newton along with their support vehicles between 6:00 AM and 3:00 PM on July 27th.
- The entry point to the City will be Hwy F-48 W/1st Ave W, and the exit point will be Hwy-6/1st Ave E. Using these two points and the planned events areas, City staff began working on selecting route options throughout the city.
- City staff would now like the council to vote on either Route A (N 4th Ave E) or Route B (1st Ave E) so that work on planning for and preparing the route can begin.

29. Resolution granting an easement to Interstate Power & Light Co. at 110 1st St S & 112 W 3rd St S.

- Interstate Power & Light Co., operating as Alliant Energy, is working on the design for phase two of the downtown H-structure removal project. This preliminary work includes securing easements to complete the project.
 - Alliant has determined that two easements are needed in the city-owned parking lots at 110 1st St S & 112 W 3rd St S. A 3' by 3' and a 10' by 20' easement along the north side of 110 1st St S and two 10' by 10' easements along the north side of 112 W 3rd St S.
30. Resolution approving Task Order 23-01 with Fox/Strand Engineering for professional services for the construction of a new Jordan Well.
- The 2023 Facility Plan Report identified the need to construct a new Jordan Aquifer Well.
 - The project will be bid in three separate construction contracts. It is recommended to approve Fox/Strand Engineering of Ames, Iowa for professional services.
31. Resolution approving Task Order 23-02 with Fox/Strand Engineering for professional services for the upgrade of the water plant and distribution system electrical controls and telemetry.
- Water treatment and distribution systems, electrical controls and telemetry are outdated and are no longer supported.
 - It is recommended to approve with Fox/Strand Engineering of Ames, Iowa for professional services for the upgrades of the water plant and distribution systems, electrical controls and telemetry.
32. Resolution approving a new lease agreement for the Community Hangar with Midwest Custom Ag Aviation, Inc. at the Newton Municipal Airport
- The current lease agreement for the Community Hangar between the City of Newton and Midwest Custom Ag Aviation, Inc. (MCAA) is set to expire on May 31, 2025.
 - MCAA's parent company, Helena Agri-Enterprises, LLC of Collierville, Tennessee has proposed investing over \$400,000 in improvements to the leased facilities and surrounding pavement, all at no cost to the City or the airport.
 - In return for said large investment to the airfield, the tenant is seeking a new 10-year lease to ensure that their investment can be utilized over a longer period of time.
33. Resolution approving the Community Marketing Manager to make reservations for the Iowa Tourism Office's FY24 Travel Iowa Co-Op Program not to exceed \$24,000.

- In alignment with Iowa's branding and awareness campaign for the out-of-state visitor, the Iowa Tourism Office's FY24 Travel Iowa Co-Op Program will provide exciting opportunities for both traditional and new marketing tactics that the City of Newton can take advantage of with tourism marketing funds made available in the City's FY24 budget.
- This is a great way to feature Newton, Iowa in the story the Iowa Tourism Office is telling to travelers through targeted advertising and marketing.
- The Community Marketing Manager would like to be authorized to make reservations that do not exceed \$24,000 (which is 22% of the advertising and marketing funds allocated in the FY24 budget).

34. Resolution approving the creation of two temporary Firefighter/EMT/Paramedic positions in the Fire Department

- The Fire Department continues to see injuries and turnover to Fire Departments in the Des Moines metro area.
- Filling temporary positions will maintain operations and not reduce revenues.
- The request is to create two positions and fill one now. The other will be held until needed.

35. Resolution Placing Staff on the Pay Matrix in the Administration, Utilities, and Fire Departments

- The Waterworks has 5 employees that are not covered under a union contract. These 5 employees need to be placed on the pay matrix as of July 1, 2023. This action places the employees on the City's pay matrix and allows for 3 to be added over the mid point, which is step 7, because of length of employment.
- With the creation of the Utilities Department and the desire to merge the wage scales between Waterworks and the City of Newton, this creates the need to adjust the Water Pollution Control Assistant Superintendent from a range 8, step 8 to Range 8 step 10 beginning on July 1, 2023.
- The newly created Fire Prevention Specialist position has been renamed the Fire Marshal position to better align with job duties in order to attract candidates that are highly qualified. In addition, it is recommended to allow the Fire Chief to offer a qualified candidate a salary above the mid-range (step 7) in range 9.

Staff Report

36. Marketing Update - Danielle Rogers, Marketing Manager

Mayor/Council Comments

Adjourn

The City of Newton is pleased to provide reasonable accommodations, in compliance with the Americans with Disabilities Act, for those individuals or groups who require assistance to be able to participate in the public meeting. Should special accommodations be required, please contact the City Clerk's Office at least 48 hours in advance of the meeting, at 641-792-2787 to arrange for accommodations to be provided.

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