

Employee Relations Committee Meeting Minutes
May 15, 2023, 5:30 PM
Newton City Hall - Council Chambers
101 W 4th St S
Newton, IA 50208

Meeting Items

- I. Roll Call
The Employee Relations Committee of Newton, Iowa met at 5:30 P.M. on the above date in the Council Chambers at 101 West 4th Street South. Present members: Dalton, Wade, George. Absent: None.
- II. Review of Minutes from the April 17, 2023 Employee Relations Committee Meeting
Moved by George, seconded by Dalton. AYES: Three. NAYS: None. Motion passed.
- III. Approving the creation of two temporary Firefighter/EMT/Paramedic positions in the Fire Department
Fire Chief Wellik requested two temporary Firefighter/EMT/Paramedic positions due to a shortage of staffing. One position would be filled now and one would be held for potential use at a later date subject to approval by the City Administrator. Moved by Dalton, seconded by George. AYES: Three. NAYS: None. Motion passed.
- IV. Placing Staff on the Pay Matrix in the Administration, Utilities, and Fire Departments

Finance Officer, Lisa Frasier and Utilities Director, Jody Rhone presented on placing the previous Newton Waterworks non-bargaining employees on the pay matrix. This would affect 5 individuals, three office staff and two Superintendents, some of which would be above mid-range and require council approval. Fire Chief Wellik presented on allowing the Fire Marshall position to be hired above mid-range due to the salary being below that of comparable wages. Moved by Dalton, seconded by George. AYES: Three. NAYS: None. Motion passed.
- V. Adjourn
Moved by George, seconded by Dalton to adjourn the meeting at 5:51 P.M. Motion unanimously carried by voice vote.

Respectfully submitted by Katrina Davis CMC, Newton City Clerk