Newton Public Library Board Meeting Minutes

Thursday, January 26th, 4:30 p.m.
Library Conference Room
Present at the meeting: Darcy Soule (President) Noreen Otto (Secretary), Bethany Hutchinson, Cookie Fuzell. Also present: Library Director Nicole Terry

Soule Called the meeting to Order at 4:31pm.

Agenda Approval – Otto moved to approve the agenda. Soule seconded. The agenda was approved.

Minutes Approval – Soule moved to approve the minutes and Hutchinson seconded. Minutes were approved.

Public Comment/Concerns – None.
Approval of Bills – Otto moved to approve. Soule seconded. The Bills were approved.
Reports

a. Financial Report – on target for this point in the year.
b. Directors Report – noted

Building Project

Roof Funding Discussion – The Board discussed the need for additional fundraising events. It was decided a committee should be formed to focus on these ideas and events outside of regular Board meetings. Fuzell and Soule both volunteered to serve on a committee. Committee will report on progress at Board meetings.

Members discussed several possible starting ideas including trivia/spelling bees, an afterhours library event, or partnership with another local location.

Old Business

c. Alcohol on Library Property – Nicole shared sample policies from other libraries regarding events on premise. Licensure would still be responsibility of a caterer.

New Business

Review of Intellectual Freedom Webinars – Board members discussed the content of recorded presentations on censorship and patron privacy. Members discussed takeaways including a discussion on books drawing controversy, placement of more explicit materials, and the library's policy for children's borrowing records.

Approve Library Closure April 8th-15th for Staff Training, ILS Migration, & Shifting – after discussion about the needs and scope of the project requiring closure, Otto moved to approve closure from April 10-15th. Soule seconds the motion. The motion passed.

Reeves HVAC Contract Approval – Director noted an increase over last year's agreement. Group discussed the value of continuing with the same contractor and their knowledge of the system. Otto moved to approve and Hutchinson seconded. Contract was approved.

Approve Page Job Description & Pay was presented by the Director. Starting pay was increased slightly and adjusted to fit with other library pay and to attract applicants. Soule moved and Fuzell seconded. Pay & job description were approved.

Next Library Board Meeting: Thursday, February 23rd, <u>Conference Room</u>

Otto moved to adjourn, Soule seconded. The meeting adjourned at 5:17pm