

Employee Relations Committee Meeting Minutes  
October 16, 2023, 5:15 PM  
Newton City Hall - Council Chambers  
101 W 4th St S  
Newton, IA 50208

Meeting Items

- I. Roll Call  
The Employee Relations Committee of Newton, Iowa, met at 5:15 P.M. on the above date in the Council Chambers at 101 West 4th Street South. Present members: Dalton, Wade. Absent: George.
- II. Approve the September 5, 2023 Employee Relations Committee Meeting Minutes  
Moved by Dalton, seconded by Wade to approve the minutes. AYES: Two. NAYS: None. Motion passed.
- III. Police Department Supervisory Staff Reorganization  
For long-term effective administrative oversight, the Police Department proposes creating one Police Captain position, eliminating two Police Lieutenant positions and creating (restoring) one Police Sergeant position. Moved by Dalton, seconded by Dalton. AYES: Two. NAYS: None. Motion passed.
- IV. Request for Temporary Staffing in the Fire Department  
This request is for temporary staffing to limit the impact on the operations while existing staffing issues are resolved. On October 17th when the new firefighter list is certified and a temporary employee will be promoted, crews will be staffed at normal authorization. The issue remains with one firefighter awaiting disability determination and one off for an unknown amount of time for medical treatment. The Fire Department requests to reauthorize a temporary position to cover these shortfalls. Moved by Dalton, seconded by Wade. AYES: Two. NAYS: None. Motion passed.
- V. Adjourn  
Moved by Dalton, seconded by Wade to adjourn the meeting at 5:36 P.M. Motion unanimously carried by voice vote.

Respectfully submitted by Katrina Davis, CMC, City Clerk