



Newton City Council Agenda

February 5, 2024 - 6:00 PM

View the City Council Meeting:

In Person

City Hall - Council Chambers
101 W 4th St S, Newton, IA 50208

Television

Mediacom Channel
12/85/121.12

Online

newtongov.org/cablecast

Pledge

Pledge of Allegiance

Call to Order

1. Roll Call

Presentation

2. Soccer Mini-Pitch Donation Project for Newton - Nick Cummins, Park Operations Superintendent; Brett Lundberg, Newton Citizen; and the Kick It Forward Organization

Citizen Participation

3. This is the time of the meeting that a citizen may address the Council. After being recognized by the presiding officer, each person will be given three (3) minutes to speak. Elected officials will take comments into consideration; however, this time is not intended for a discussion or entering into a dialogue. Elected officials and City staff will not answer questions or debate a citizen during the *Citizen Participation* portion of the meeting

Consent Agenda

4. January 16, 2024 Regular City Council Meeting Minutes
5. January 16, 2024 Budget Workshop Minutes
6. January 23, 2024 Special City Council Meeting Minutes
7. Approve Liquor Licenses for the following: American Legion- LC0018906, 1101 W 4th St S, Class C Retail Alcohol License, Outdoor Service, Catering; Newton Market- LE0004031, 321 1st Avenue West, Class E Retail Alcohol License; NEWTON 66 #963- LG0000322, 1806 S 12TH AVE W, Class B Retail Alcohol License; Legends American Grill-Newton, 1425 W 19th St S, New Class C Retail License, Outdoor Service pending staff approval
8. Resolution appointing Craig Trotter to the Newton Zoning Board of Adjustment for an unexpired term ending on December 31, 2028
9. Resolution levying assessments for costs of nuisance abatement and providing for the payment thereof (Schedule 24-01)
10. Resolution approving field use agreement with the Newton Girls Softball Association

11. Resolution approving the purchase of a replacement engine for Public Works Operations
12. Resolution Approving the 2024 Independence Day Fireworks Proposal
13. Resolution approving payment for the installation of new interior doors in the Fire Department
14. Resolution ordering bids, approving plans, specifications, form of contract, notice to bidders, ordering clerk to publish notice, fixing a date for receiving same, for a public hearing on plans, specifications, form of contract, and estimate of costs for the W 6th St S (800-1000 Block) Widening and Resurfacing Project
15. Approve Bills

Public Hearing

16. Public Hearing on a resolution awarding contract for the W 4th St S (200-400 Block) Reconstruction Project
 - W 4th St S between S 2nd Ave W and S 5th Ave W has had several asphalt resurfacing projects over the last 65 years, with the most recent occurring in 2009. The asphalt surface and road base are past the point of rehabilitation, with reconstruction being the only option.
 - The project will include pavement removal, new storm sewers, granular subbase, water main replacement, and a 31' wide Portland Cement Concrete Street. Accompanying work includes driveway approaches, sidewalks, and ADA-compliant sidewalk ramps.
 - Bids were received January 18, 2024. The lowest responsive, responsible bidder is Manatt's, Inc. of Brooklyn, IA, with a bid of \$981,423.00. The specified completion date is July 30, 2024.

17. Resolution awarding contract for the W 4th St S (200-400 Block) Reconstruction Project

Ordinance

18. Second Consideration of an Ordinance amending the Code of Ordinances, City of Newton, Iowa, 2016, Title V, Chapter 51, Transported Waste; Waste Haulers and Chapter 52: Sewers and increasing the rates by Five percent each year for Five years, effective July 1 each year 2024-2028
 - At the November 21, 2022, city council meeting, City Council approved a reorganization by splitting Public Works into two separate departments, creating a new Utilities Department. This requires numerous language and title changes throughout the Newton Code of Ordinances to Chapters 51 and 52,
 - The proposed ordinance is simplifying the fee and rate schedules. The Hauler disposal fee and sanitary sewer rates need to be increased each year to keep pace with increasing operating costs, as well as infrastructure replacement, repairs, capital projects, capital equipment, capital expansion and continuing to fund the I&I program.
 - Small rate increases are done periodically to keep up with inflation, and help to avoid a large rate increase at a later date.

Resolution

19. Resolution to reclassify staff in the Administration Department
 - City staff consistently evaluates operations and believes there are areas that would benefit from organizational changes to encourage employee development, retention, and better align with job skills and responsibilities.
 - The Administrative Assistant position within Administration is currently Range 3 on the city pay matrix. Due to increased skills, work load, and responsibilities, it is proposed to move this position to Range 4 as an Executive Assistant.
20. Resolution approving City of Newton Comprehensive Fee Schedule
 - It is desirable to establish one comprehensive fee schedule for the City of Newton in order to provide clarity on fees charged for various applications and services.
 - The fees reflected in the schedule represent recommendations from recent City Council Budget Workshops.
21. Resolution approving the purchase of two used fire command vehicles
 - The Fire Department utilizes SUV's for utility and command functions. Lack of availability of new replacements is an ongoing issue.
 - Two used vehicles that would meet the needs of the Newton Fire Department are available for sale by the Pleasantville, NY Fire District.
22. Resolution accepting a grant from Firehouse Subs Public Safety Foundation
 - The Firehouse Subs Public Safety Foundation exists to provide lifesaving equipment, prevention education, scholarships and continued education, and disaster relief for first responders.
 - The Fire Department currently has two of the Stryker Chest Compression systems on two of the three first out ambulances.
 - Firefighter/Paramedic Troy Bliss worked to apply for this grant to fill the gap in equipment.
23. Resolution approving a low-moderate income housing set-aside grant for 208 East 13th Street North, Newton
 - The water and sewer service lines for 208 East 13th Street North are old and damaged to the point of being unusable.
 - The owner qualifies for the City's LMI Housing Set-aside Grant to assist with the emergency replacement of the water line and necessary repair to the sewer.

- The grant would provide \$3,600.00 to the owner of 208 East 13th Street North to assist with the necessary work.

24. Resolution approving a low-moderate income housing set-aside grant for 212 East 13th Street North, Newton

- The shared water service line the subject property has with 208 East 13th Street North is broken and must be replaced. The existing line is lead, and shared services are no longer allowed. A replacement to the water line is required. A repair to the sewer line is also necessary.
- The owner of 212 East 13th North is income-qualified for the city's grant program in the amount of \$3,600 to assist with this project.

25. Resolution approving the purchase of six new golf cars for Westwood Golf Course

- Harris Golf Cars has provided the lowest quote for the purchase of six new golf cars. The previous, second-lowest quote from Four Points Golf Cars can no longer be honored.
- The purchase amount is \$24,000 and is to be paid from the Golf Fund.

Staff Report

26. Automated Traffic Enforcement Program - Rob Burdess, Police Chief

Closed Session

27. To Discuss Strategy with Counsel in Matters that Are Presently in Litigation or Where Litigation is Imminent Where its Disclosure Would be Likely to Prejudice or Disadvantage the Position of the Governmental Body in that Litigation, Which Discussions are Exempt from the Open Meetings Law Pursuant to the Provision of Section 21.5(1)(c), Code of Iowa 2023

Return to Open Session

28. Return to Open Session

Mayor/Council Comments

29. Mayor and Council Comments

Adjourn

The City of Newton is pleased to provide reasonable accommodations, in compliance with the Americans with Disabilities Act, for those individuals or groups who require assistance to be able to participate in the public meeting. Should special accommodations be required, please contact the City Clerk's Office at least 48 hours in advance of the meeting, at 641-792-2787 to arrange for accommodations to be provided.

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