



Historic Preservation Commission Meeting Agenda

Monday, February 5, 2024 - 1:00 PM

City Offices (Building 18, Legacy Plaza) - Large Conference Room
303 W 4th St N, Suite 501
Newton, IA 50208

- I. Roll Call
- II. Review of Minutes of Previous Meeting: December 4, 2023
- III. Certification of Iowa Open Meetings Law
- IV. Items for City Staff
 - 1. Certified Local Government Annual Report & Presentation to Council
- V. Items for Commissioners
- VI. Items from Citizens
- VII. Communications from the State Historic Preservation Office, IEDA, and/or the Department of Cultural Affairs
- VIII. Adjourn

Chair: Larry Hurto; **Members:** Tanya Michener, Rita Reinheimer, Toni Peska, Kelly Bennett

Meeting Minutes

NEWTON HISTORIC PRESERVATION COMMISSION
Community Development/Community Services/Public Works
Large Conference Room
403 West 4th Street North, Suite 501
Newton, IA 50208

Date: Monday, December 4, 2023

Time: 1:01pm

Meeting called to order by: Hurto

ROLL CALL

Board Members Present: Hurto, Reinheimer, Michener, Peska

Staff and Others Present: Erin Chambers, Community Development Director
Erin Yeager, Newton Main Street Executive Director

In accordance with the Americans with Disabilities Act, Chair Larry Hurto questioned if there was anyone present that may require special assistance in being able to participate in this public meeting. There was no response.

ROLL CALL

Hurto requested that Peska introduce herself. Peska responded she was a Newton native and NHS grad; worked at Newton Manufacturing but now a realtor with three daughters who all live in Newton.

APPROVAL OF MINUTES

Motioned by Reinheimer. Seconded by Peska. Approved 3-0.

CERTIFICATION OF IOWA OPEN MEETINGS LAW

Chambers confirms.

ITEMS FROM CITY STAFF

Chambers reviewed the reorganization of Community Development as approved by Newton City Council and it's impact on the commission. Chambers also noted the appointment of new member Kelly Bennett by Mayor Hansen on the upcoming City Council Agenda for December 4, 2023.

ITEMS FROM COMMISSION

Reinheimer. None.

Peska. None. Hurto asked about "Our Own Place" home on First Avenue East. Peska stated that it recently sold and is returning to residential use. Chambers reviewed LMI Set Aside Funds Grants.

Hurto. Reported on Iowa State University's Committee on the Consideration of Removing Names from University Property determining to keep the name of Catt Hall.

Hurto reported Tom Weeks spoke with him about trying to restore H.A. Lynn Stadium as it has significance as a W.P.A building project.

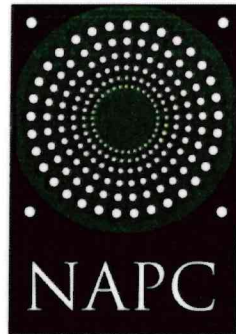
COMMUNICATIONS FROM STATE HISTORIC PRESERVATION OFFICE AND/OR DEPT OF CULTURAL AFFAIRS

Peska. Asked about finding information on historic properties.

ADJOURNMENT

Adjourned at 1:39 PM. Peska motioned. Reinheimer seconded. Unanimous approval.

If you're having trouble viewing this email, you can [see it online](#).



NATIONAL ALLIANCE *of* PRESERVATION COMMISSIONS

e d u c a t i o n + t r a i n i n g + a d v o c a c y

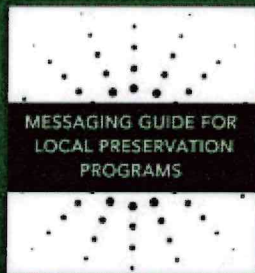
Happy Holidays! 2023 was an incredible year for NAPC. We enjoyed bringing [Commission Assistance & Mentoring Program \(CAMP\)](#) trainings to local preservation programs around the country from San Juan, Puerto Rico all the way to Tacoma, Washington! We had an unprecedented number of attendees at our Virtual Summer Short Course and [Webinar Series](#). This year, we were proud to publish the [Messaging Guide for Local Preservation Programs](#), a resource to help you better communicate the value of preservation. NAPC also welcomed hundreds of [NEW members](#) from across the country--we are so happy to have you here!

As we reflect on the year's successes, one thing is clear: **we could not carry out our mission of *helping to build strong preservation programs and leaders through education, training, and advocacy* without [your support](#)**. We hope this holiday season brings you peace and joy, and we look forward to continuing our work with you in 2024.

National Alliance of Preservation Commissions

2023 YEAR IN REVIEW

It has been a wonderful and productive year at NAPC. Thank you to our CAMP Trainers, CAMPers, Webinar and Short Course Presenters, and especially, our Members! 2023 was a success because of YOU!



Messaging Guide for Local Preservation Programs

We developed a resource to help you better communicate the work you do. Download your copy at

www.napcommissions.org/messaging-guide

Commission Assistance & Mentoring Program (CAMP)

NAPC conducted a total of 40 in-person and virtual CAMPs this year. Trainings covered traditional topics as well as resiliency and disaster planning content.

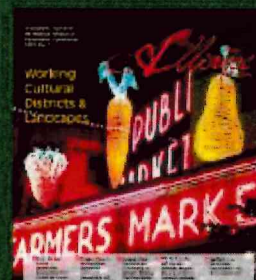


Virtual Summer Short Course

Over 700 attendees enjoyed nine webinars during this two-day online event. Topics ranged from small-scale development to protecting culturally significant resources.

The Alliance Review

We published four new issues of our quarterly journal *The Alliance Review*. These issues covered topics such as affordable housing, additions to historic buildings and working and cultural landscapes.



NAPC
hosted 8
webinars
with a total of
3,677
registrants!

Webinar Series



THANK YOU for an outstanding year. In 2024, we will continue to deliver quality training programs, timely educational content and advocacy resources you can trust and count on.

P.O. Box 1011 Virginia Beach, VA 23451 | (757) 802-4141
director@napcommissions.org | www.napcommissions.org

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Draft Iowa SRF Programmatic Agreement Available for Review

January 8, 2024

The United States Environmental Protection Agency Region 7, the Advisory Council on Historic Preservation, and the Iowa Department of Natural Resources State Revolving Fund, in consultation with the Iowa State Historic Preservation Office, are developing a new statewide programmatic agreement (PA) for the CWSRF Program and DWSRF Program. This PA will guide compliance with Section 106 of the National Historic Preservation Act under 36 Code of Federal Regulations Part 800. The draft PA is attached for your review and comment. Additional resources can be found at iowasrf.com/section-106.

The public comment period runs through February 15, 2024. Comments on the draft programmatic agreement can be sent to: IA-Exclusion-PA@epa.gov.

Thank you,

Karrie Darnell
Environmental Specialist Senior
Water Quality Bureau - State Revolving Fund
Iowa Department of Natural Resources
502 E. 9th St, Des Moines, IA 50319
515-901-6817
karrie.darnell@dnr.iowa.gov
www.iowadnr.gov

Contact Erin
for e-copy of
documents.



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FYI.

Larry Ray Hurto
Chair
Newton Historic Preservation Commission

----- Forwarded Message -----

From: State Historical Society of Iowa <iowa.culture@iowa.gov>

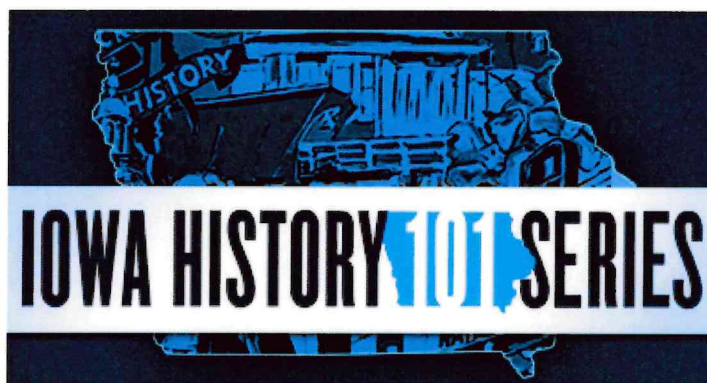
To: "larrythekid@gmail.com" <larrythekid@gmail.com>

Sent: Thursday, January 4, 2024 at 11:14:29 AM CST

Subject: Iowa Historian

IOWA HISTORIAN

NEWSLETTER OF THE STATE HISTORICAL SOCIETY OF IOWA



New Iowa History 101 programs announced

Be sure to register for the upcoming Iowa History 101 programs. Each one is recorded and made [available online](#). Visit [Iowa History 101](#) for more information.

The Precinct Caucuses: Iowa's Role in the Presidential Nomination Process

Jan. 11, Noon

Join State Curator Leo Landis as he provides an overview history of the Iowa precinct caucuses featuring stories of people, events and campaigns. He will also highlight artifacts from the collections of the State Historical Museum of Iowa.

[REGISTER](#)

National History Day in Iowa

Jan. 25, Noon

Join the National History Day in Iowa state coordinator and students for a special program about our state's middle and high school historians. Learn how to get involved, and watch a documentary about the life and legacy of Christine Grant, the University of Iowa's first women's athletic director.

[REGISTER](#)

Quilts in the New Deal

Feb. 8, Noon

Join author Janneken Smucker for a presentation and discussion full of period images and pictures of 1930s quilts. During the Roosevelt Administration's response to the Great Depression, federal programs and grassroots quiltmakers alike turned to quilts and quilting to alleviate the struggles of the economic downturn.

[REGISTER](#)

A Portrait of Glenn Miller

Feb. 22, Noon

Join Dennis Spragg, senior consultant at the Glenn Miller Archive and the author of "Glenn Miller Declassified," to learn about the life of Iowa musician Glenn Miller. Spragg will provide an overview of Miller's life and childhood; his work as a conductor, composer and musician; and his mysterious disappearance in 1944.

[REGISTER](#)

Respect for the Fallen**March 7, Noon**

Join Jerome Thompson as he relates the work of Des Moines native Robert Smith during and after World War II in the Graves Registration branch of the U.S. Army Quartermaster Corps. Learn about his years searching jungles in New Guinea and other islands for downed aircraft or remains of soldiers missing in action. Learn also about contemporary work to follow up on his "cold cases" from more than 70 years ago.

[REGISTER](#)Victorian Woman Sarah Rousseau**March 21, Noon**

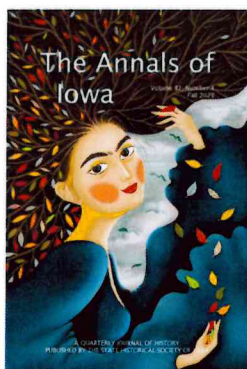
Join Janelle Molony, a descendant of Dr. James and Sarah Rousseau (pioneer settlers of Liberty Township), as she dives into the immigration experiences of the refined lady musician from New Castle upon Tyne to Michigan, Kentucky, Iowa and the Wild West! Learn about the challenges and rewards of traveling in the Pella Company, led by Nicholas Earp in 1864, and their incredible, true story of survival at any cost.

[REGISTER](#)**Family Museum Collection Tour****Saturday, Feb. 3, 11-11:30 a.m.**

Step inside the State Historical Museum of Iowa's collection storage for a behind-the-scenes look at objects from Iowa's past.

The [Family Museum Collection](#)

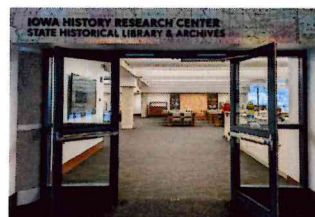
[Tour](#) takes young historians (ages 9 and older) and their families on a 30-minute guided tour through the museum collection vault as we explore a small sample of the museum's 80,000 objects.

[LEARN MORE AND REGISTER](#)**Pick up latest issue of The Annals of Iowa**

Get your copy of The Annals of Iowa (Fall, 2023). The cover features the stunning "Lady of the Fall," by Sadagat Aliyeva, and our featured articles break new ground with studies on Iowa and the ERA by Karen Kedrowski and on Iowa politicians' powerful role shaping **United States-Chinese relations** at the turn of the 20th century. You won't want to miss out!

[LEARN MORE](#)**Visit the Iowa History Research Center****Iowa History Research Center**

Now open in Iowa City at the Centennial Building and in Des Moines at the State Historical Building from 9 a.m. to 4:30 p.m. Tuesday-Friday. The [Iowa History Research Center](#) in Des Moines is newly renovated. Researchers will find numerous upgrades, improvements and can dive into the state's collections filled with government records, books and periodicals, newspapers, county records, manuscripts, photographs and more.

[LEARN MORE](#)

Iowa History Collections Catalog

Iowans can also access the [Iowa History Collections Catalog](#), a unified, user-friendly online catalog that provides greater access to the state's collection of more than 200 million pieces of Iowa history, available to anyone with an internet connection, anywhere in the world.

[LEARN MORE](#)

[BECOME A MEMBER](#)

[VISIT OUR CALENDAR](#)

[VOLUNTEER](#)



State Historical Society of Iowa | history.iowa.gov

STATE HISTORICAL SOCIETY OF IOWA

State Historical Society of Iowa
600 E. Locust St., Des Moines, IA 50319

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Hello Partners in Preservation,

It is difficult to believe that 2023 is a wrap and a fresh new year lies ahead. I always get a bit excited to open the new calendar, start out a fresh planner and map out the year to come while also reflecting on the year we are leaving behind. As we are all updating those calendars, here are a few dates to note:

- February 9, 2024: State Nomination Review Committee Meeting
- **February 29, 2024: Annual Reports are due! [Maintain Your Status | Certified Local Government | Iowa Arts & Culture \(iowaeda.com\)](#)**
- May 2024 Preservation Month
- **June 6-8, 2024: Preserve Iowa Summit in Mount Pleasant [Preserve Iowa Summit \(iowaeda.com\)](#)**
- June 14, 2024: State Nomination Review Committee Meeting
- July 31 - August 4, 2024: NAPC FORUM in West Palm Beach, FL
- October 14, 2024: State Nomination Review Committee Meeting
- October 28-30, 2024: Past Forward in New Orleans

In addition, I'd like to take this opportunity to discuss Iowa's Open Meeting requirements and the resources available through the National Alliance of Preservation Commissions.

Historic Preservation Commissions (HPC) are public bodies and are required to follow Iowa's Open Meeting laws. Below you will find links to general information to assist you and your fellow commissioners regarding the requirements of public meetings and public records. The information is general information for boards and commissions established by the State of Iowa. We also recommend working with your city staff to ensure that all public meeting requirements are met.

- Chapter 21 of Iowa Code Open Meetings: [Chapter 21 Official Meetings Open to Public | Iowa Public Information Board](#)
- Chapter 22 of Iowa Code Open Records: [Chapter 22 Examination of Public Records \(Open Records\) | Iowa Public Information Board](#)
- The Iowa Attorney General's website has answers to a number of specific scenarios: [Sunshine Advisories: Open Meetings Index | Iowa Attorney General](#)
- For the Record: The NAPC Short Guide to Parliamentary Procedure: [04-For-the-Record.pdf - Google Drive](#)

NAPC or the National Alliance of Preservation Commissions is a nationwide non-profit organization that was formed to provide a forum for commissions to discuss mutual problems and serve as a national voice. I encourage all commissioners, staff liaisons and local elected officials to take some time to review the NAPC website here: [National Alliance of Preservation Commissions \(napcommissions.org\)](#). Additionally, their NAPC-L [NAPCL \(napcommissions.org\)](#) is a robust

resource for collaboration via email with other HPC members from around the U.S. If you are just looking for answers to a specific preservation question, I recommend their resources page as well [Resources \(napcommissions.org\)](http://napcommissions.org).

NAPC does offer high quality training opportunities. These include:

- CAMP: [CAMP \(napcommissions.org\)](http://napcommissions.org)
- Webinar Series: [NAPC Webinar Series \(napcommissions.org\)](http://napcommissions.org)
- FORUM: [NAPC Webinar Series \(napcommissions.org\)](http://napcommissions.org)

Finally, a reminder that Annual Reports are due on the last day of February.

I am looking forward to the year ahead and visiting many of your communities across Iowa.

Sincerely,
Allison

Erin Chambers

From: Reid, Wiley C <wiley_reid@nps.gov> on behalf of Preservation Grants Info, NPS <STLPG@nps.gov>
Sent: Tuesday, January 23, 2024 12:31 PM
Subject: Paul Bruhn Grant Applicant Info Session

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Applicant Information Session

There will be an optional information session for potential applicants and others interested in learning more about the Paul Bruhn Historic Revitalization Grant Program on Thursday February 1, 2024 at 2:00PM EST. Registration is not required, simply click on the link below or use the call-in number at the start of the meeting.

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 256 687 096 276

Passcode: kVR3er

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

+1 202-640-1187 Phone Conference ID: 391 685 689#

The National Park Service is now accepting applications for the FY2023 Paul Bruhn Historic Revitalization Grants Program. The Bruhn program provides recipients (referred to as prime grantees) with a single grant that is then regranted in smaller amounts to individual projects (subgrants) in rural communities. Prime grantees design and administer subgrant programs that support economic development goals and needs through physical preservation projects in their chosen service area. It is up to the prime grantee to determine what types of buildings and community resources will be eligible for subgrants.

Important Eligibility Information:

- Eligible applicants include State Historic Preservation Offices, Tribal Historic Preservation Offices, **Certified Local Governments**, Special District governments and non-profit organizations
- Eligible subgrant properties must be listed in the National Register of Historic Places or determined eligible for listing at the National, State, or local level of significance
- Subgrant properties must be located in rural areas. Eligible rural places include all areas of a state that are **not within urban areas**. Urban areas include municipalities with populations of 50,000 or more and adjacent urbanized areas as defined by the 2020 U.S. Census.

This definition of rural follows the basic eligibility requirements used by the U.S. Department of Agriculture for Rural Business Programs. Search here to find qualifying rural areas:

<https://eligibility.sc.egov.usda.gov/eligibility/welcomeAction.do?pageAction=irp>

- Prime grantees cannot use grant funds for their own properties or submit applications for individual buildings or pre-selected projects.

Available Grant Funding

Congress has appropriated \$12,500,000 for the FY2023 Paul Bruhn Historic Revitalization Grants Program. Individual grants will range from \$200,000 - \$750,000 Federal Share and do not require non-Federal match. Grants are awarded through a competitive process using the criteria described in the Notice of Funding Opportunity available on grants.gov under opportunity number P23AS00515.

Process and Deadlines

Applications are due March 19, 2024. All applications must be made through Grants.gov. No paper applications will be accepted. Registration in Grants.gov, SAM.gov, and other federal systems can take up to four weeks, so please start early.

State, Tribal, Local, Plans & Grants
National Park Service
1849 C Street, NW Mail Stop 7360 (mail sent USPS will be irradiated)
Washington, DC 20240
202-354-2020
www.nps.gov/STLPG

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FYI.

Larry Ray Hurto
Chairman
Newton Historic Preservation Commission

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From: State Historical Society of Iowa <iowa.culture@iowa.gov>

To: "larrythekid@gmail.com" <larrythekid@gmail.com>

Sent: Friday, January 19, 2024 at 10:31:31 AM CST

Subject: Iowa Historian

IOWA HISTORIAN

NEWSLETTER OF THE STATE HISTORICAL SOCIETY OF IOWA



National History Day seeks volunteer judges

The National History Day program challenges students to become historians as they investigate primary sources, craft historical arguments and create projects about historical topics they're passionate about.

Upcoming district contests are the students' first chance to present their projects in the hopes of advancing to the state contest, and that's where we need your help as a National History Day judge!

Judges work in teams of two or three to review projects and interview students, select the strongest projects to advance to the next level of competition and provide written feedback about each project they view. It's a great opportunity to **support young historians in your community** (and learn a thing or two along the way)!

Never judged before? No worries! You'll receive training materials ahead of time and you'll attend an orientation the morning of the contest. Most contests run 8 a.m.-3 p.m., and breakfast and lunch will be provided.

Check the district contest calendar below and contact NHD in Iowa's program coordinator Hanna Howard at NHD.Iowa@iowa.gov to get involved!

Friday, March 1

Voltaire Twombly District Contest
Indian Hills Community College
(Ottumwa)

Monday, March 4

Mississippi River District Contest
St. Ambrose University (Davenport)

Wednesday, March 6

Spirit Lake District Contest
Buena Vista University (Storm Lake)

Monday, March 11

Western Trails District Contest

Tuesday, March 19

Montauk District Contest
Northeast Iowa Community College
(Calmar)

Wednesday, March 20

Grant Wood District Contest
Kirkwood Community College (Cedar Rapids)

Monday, March 25

Sullivan Brothers District Contest
Central Rivers AEA Building (Cedar Falls)

Wednesday, March 27

Iowa Western Community College
(Council Bluffs)

Tuesday, March 12
Sergeant Floyd District Contest
Northwestern College (Orange City)

Historic Highways District Contest
Central College (Pella)

[LEARN MORE AND VOLUNTEER](#)

Iowa History 101 programs

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[REGISTER](#)



Become a member of the State Historical Society

Strengthen your support of Iowa history and inspire a new generation of historians when you become a member of the State Historical Society of Iowa. Your membership will give you numerous benefits, including invitations for members-only programs and exhibit previews, subscriptions to our publications, discounts on select reference request services and much more. Membership begins for as little as \$35 a year. Visit our [website](#) to learn more.

[LEARN MORE](#)

Allies in Advocacy program set for Jan. 24

The State Historical Society of Iowa is partnering with the Iowa Developmental Disabilities Council for its "Allies in Advocacy" Open House 4:30-6 p.m. Wednesday, Jan. 24, at the State Historical Building, 600 E. Locust St. in Des Moines.

Attendees can visit the "Civics in Action" exhibit, which includes the story of Mia Peterson who was a national advocate for people with developmental disabilities.

[LEARN MORE AND RSVP](#)



Mia Peterson with the Olympic torch she carried ahead of the 2002 Olympic Games. The torch is now on display at the State Historical Museum of Iowa. Photo courtesy of the Peterson family.

Family Museum Collection Tour

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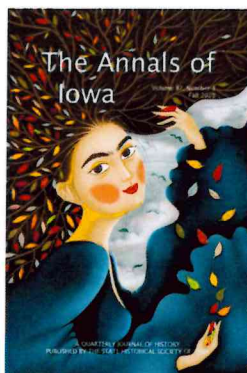
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Chinese relations at the turn of the 20th century. You won't want to miss out!

[LEARN MORE](#)

Get to know the collections

The World War I Casualty Collection encompasses information and images honoring the service and memory of 4,096 Iowans during the Great War. The list of Iowa casualties includes **Merle Hay of Glidden**, who was among the first Americans to die during the war, and **Wayman "Wayne" Miner of Diamond**, near Plano, who was among the last. Among a number of U.S. service members to die while on active duty but after fighting had concluded in Europe was **Dorothy Elizabeth Koellner of Fort Madison**.



In 1920, the **Iowa Department of History and Archives** (today known as the State Historical Society of Iowa) asked Iowa families to send in names and photographs of the loved ones they had lost. In response, the department was flooded with names and images of Iowa servicemen and women who were killed in action, went missing, or died of disease, wounds or accidents.

In 2017, to mark the **100th anniversary of America's involvement in the Great War**, the State Historical Society of Iowa updated and digitized records collected by staff in the early 1920s. The public is invited to review the [Iowa Honor Roll Database](#) and visit our [website](#) to learn more.

Image: Pvt. Wayman (Wayne) Miner (left) of Plano, Iowa, who enlisted at Centerville, Iowa, was killed in action on Nov. 11, 1918, in France. Red Cross Nurse Dorothy Elizabeth Koellner of Fort Madison, Iowa, was killed on Feb. 20, 1919, in France.

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[BECOME A MEMBER](#)

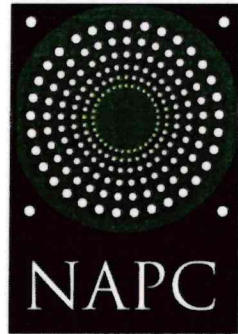
[VISIT OUR CALENDAR](#)

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State Historical Society of Iowa | history.iowa.gov

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NATIONAL
ALLIANCE *of*
PRESERVATION
COMMISSIONS

education + training + advocacy

2024 Commission Excellence Awards

Call for Nominations

The National Alliance of Preservation Commissions (NAPC) is now accepting applications for the 2024 NAPC Commission Excellence Awards program to recognize and honor outstanding efforts and achievements by local preservation, historic district, and landmark commissions and boards of architectural review, as well as individual preservationists doing exemplary work at the federal, state and municipal levels.



Best Practices Award Recipients, Louisville-Jefferson County Metro Historic Landmarks & Preservation
Districts Commission, at FORUM 2022 in Cincinnati

The NAPC Commission Excellence Awards are given on a biennial basis and are intended to highlight 'best practices' and exceptional accomplishments by commissions at the local level, for both large and small communities, to protect and preserve historic districts and landmarks through legislation, education, technology and advocacy.



Best Practices Award Recipient, Salem Historic Landmarks Commission, at FORUM 2022 in Cincinnati

Award presentations will be made at [FORUM 2024](#) in West Palm Beach, FL July 31- August 4, 2024. Recipients will receive one complimentary registration to FORUM, a mounted award certificate, and will be featured in [The Alliance Review](#), NAPC's quarterly journal. Honorable mentions, if any, will receive an award certificate and one reduced registration.



Lifetime Achievement Award Recipient, Vic Canfield, at FORUM 2022 in Cincinnati

Award Categories

1. Best Practices:

- Identification/Registration
- Protection
- Public Outreach/Advocacy
- Technology

2. Commission of the Year

3. Lifetime Achievement Awards:

- The John and Sue Renaud Award for National/Tribal/State Leadership to Advance Historic Preservation at the Local Level
- The Daniel L. Becker Professionalism Award for Municipal Leadership
- G. Bernard Callan, Jr. Award for Outstanding Volunteer Leadership

DEADLINE: March 22, 2024

CLICK HERE TO LEARN MORE AND SUBMIT A NOMINATION

Recognition as part of the Commission Excellence Awards is an effective way to build public support for preservation in your community.

Curious to see what types of work have been honored in the past? View brief videos honoring past award winners [HERE](#). The video directly below highlights the good work of 2022 award recipient Decatur, Alabama Historic Preservation Commission in the category of Best Practices: Public Outreach and Advocacy.

Please contact NAPC with any questions about the awards program at director@napcommissions.org or (757) 802-4141.

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director@napcommissions.org | www.napcommissions.org

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